

**Perkumpulan Untuk Pemilu dan Demokrasi/
Association for Election and Democracy
Laporan Keuangan / Financial Statements
Program Constructing Inclusive
Electoral Legal Reform In Indonesia**

Periode 1 Maret 2017 sampai dengan 31 Maret 2018/
For the period from March 1, 2017 until March 31, 2018
dan Laporan Auditor Independen/
and Independent Auditor's Report



Yanuar & Riza
Certified Public Accountants

**Perkumpulan Untuk Pemilu
dan Demokrasi (Perludem)**

**Perkumpulan Untuk Pemilu
dan Demokrasi (Perludem)**

Laporan Keuangan

Financial Statements

**PROGRAM CONSTRUCTING
INCLUSIVE ELECTORAL LE-
GAL REFORM IN INDONESIA**

**CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM
IN INDONESIA PROGRAM**

*untuk periode dari tanggal 1 Maret 2017
sampai dengan 31 Maret 2018 dan
Laporan Auditor Independen*

*for the period from March 1, 2017 until
March 31, 2018 and
Independent Auditor's Report*

Daftar Isi

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PERKUMPULAN UNTUK PEMILU DAN DEMOKRASI (PERLUDEM)
STATEMENT OF MANAGEMENT
REGARDING THE RESPONSIBILITY FOR THE FINANCIAL STATEMENTS OF
CONSTRUCTING INCLUSIVE ELECTORAL LEGAL REFORM IN INDONESIA PROGRAM (CIERI)
FOR THE PERIOD FROM MARCH 31, 2017 UNTIL MARCH 31, 2018

We the undersigned :

1. Name : Titi Anggraini
Office Address : Jl. Tebet Timur IVA No. 1, Tebet, Jakarta Selatan.

Home Address : Vila Dago Blok B 1/25 RT. 001 RW. 024 Kelurahan Benda Baru,
Kecamatan Pamulang, Tangerang Selatan.
According to ID : 3674065210790008

Title : Executive Director
2. Name : Khoirunnisa Nur Agustyati
Office Address : Jl. Tebet Timur IVA No. 1, Tebet, Jakarta Selatan.

Home Address : Gema Pesona Estate, Blok AJ No. 2, Depok, Jawa Barat.
According to ID : 327605640887000

Title : External Deputy Director

Declare that :

1. We are responsible for the preparation and presentation of the financial statements of Constructing Inclusive Electoral Legal Reform in Indonesia Program (CIERI) as at the date.
2. The financial statements of the Program have been prepared and presented in accordance with financial accounting standards generally accepted in Indonesia.
3. a. All information contained in the financial statements of the Program has been disclosed in a complete and truthful manner.

b. The financial statements of the Program do not contain any incorrect information or material fact, nor do they omit information or material fact;
4. We are responsible for the internal control system of the Program.

We certify the accuracy of this statement.

For and on behalf of the Foundation

Jakarta, 20 April, 2018



Titi Anggraini
Executive Director

Khoirunnisa Nur Agustyati
External Deputy Director



Yanuar & Riza

Certified Public Accountants

KANTOR AKUNTAN PUBLIK YANUAR & RIZA
SK MENTERI KEUANGAN NO. 451/KM.1/2010

LAPORAN AUDITOR INDEPENDEN

No. 004/YR/AS/4-18

Kepada Yth :

Pengurus
Perkumpulan Untuk Pemilu dan Demokrasi
(Perludem)
Jakarta—Indonesia

Kami telah mengaudit laporan posisi keuangan **Program Constructing Inclusive Electoral Legal Reform In Indonesia** untuk periode dari tanggal 1 Maret 2017 sampai dengan tanggal 31 Maret 2018, yang meliputi Laporan Posisi Keuangan, Laporan Aktifitas, Laporan Perubahan Aktiva bersih, Laporan Arus Kas, dan kebijakan akuntansi penting dan informasi penjelasan lainnya untuk periode tersebut.

Tanggung Jawab Manajemen Atas Laporan Keuangan

Manajemen bertanggung jawab atas penyusunan dan penyajian wajar laporan keuangan tersebut sesuai dengan Standar Akuntansi Keuangan di Indonesia, dan atas pengendalian internal yang dianggap perlu oleh manajemen untuk memungkinkan penyusunan laporan keuangan yang bebas dari kesalahan penyajian material, baik yang disebabkan oleh kecurangan maupun kesalahan.

INDEPENDENT AUDITOR'S REPORT

No. 004/YR/AS/4-18

Board of Management:

*Association for Election and Democracy
(Perludem)
Jakarta—Indonesia*

We have audited the accompanying financial statements of **Constructing Inclusive Electoral Legal Reform In Indonesia Program** for the period from March 1, 2017 until March 31, 2018 which comprise the Statement of Financial Position, Activities Report, Statement of Changes in Net Assets, Cash Flows, and summary of significant accounting policies and other explanatory information for the period.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of such financial statements in accordance with Indonesian Financial Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

NOTICE TO READERS

The accompanying financial statements are intended to present the financial position, result of operations, changes in shareholders' equity and cash flows in accordance with accounting principles and practices generally accepted in Indonesia and not that of any other jurisdictions. The standards, procedures and practices to audit such financial statements are those generally accepted and applied in Indonesia.

Tanggung Jawab Auditor

Tanggung jawab kami adalah untuk menyatakan suatu opini atas laporan keuangan tersebut berdasarkan audit kami. Kami melaksanakan audit berdasarkan standar audit yang ditetapkan oleh Institut Akuntan Publik Indonesia. Standar tersebut mengharuskan kami untuk mematuhi ketentuan etika serta merencanakan dan melaksanakan audit untuk memperoleh keyakinan memadai tentang apakah laporan keuangan tersebut bebas dari kesalahan penyajian material.

Suatu audit melibatkan pelaksanaan prosedur untuk memperoleh bukti audit tentang angka-angka dan pengungkapan dalam laporan keuangan. Prosedur yang dipilih tergantung pada pertimbangan auditor, termasuk penilaian atas resiko kesalahan penyajian material dalam laporan keuangan, baik yang disebabkan oleh kecurangan maupun kesalahan. Dalam melakukan penilaian resiko tersebut, auditor mempertimbangkan pengendalian internal yang relevan dengan penyusunan dan penyajian wajar laporan keuangan entitas untuk merancang prosedur audit yang tepat sesuai dengan kondisinya, tetapi bukan untuk tujuan menyatakan opini atas keefektifan pengendalian internal entitas. Suatu audit juga mencakup pengevaluasian atas ketepatan kebijakan akuntansi yang digunakan dan kewajaran estimasi akuntansi yang dibuat oleh manajemen, serta pengevaluasian atas penyajian laporan keuangan secara keseluruhan.

Kami yakin bahwa bukti audit yang telah kami peroleh adalah cukup dan tepat untuk menyediakan suatu basis bagi opini audit kami.

Auditor's responsibility

Our responsibility is to express an opinion on such financial statements based on our audit. We conducted our audit in accordance with Standards on Auditing established by the Indonesian Institute of Certified Public Accountants. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether such financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

NOTICE TO READERS

The accompanying financial statements are intended to present the financial position, result of operations, changes in shareholders' equity and cash flows in accordance with accounting principles and practices generally accepted in Indonesia and not that of any other jurisdictions. The standards, procedures and practices to audit such financial statements are those generally accepted and applied in Indonesia.



Yanuar & Riza

Certified Public Accountants

KANTOR AKUNTAN PUBLIK YANUAR & RIZA
SK MENTERI KEUANGAN No. 451/KM.1/2010

Opini Wajar Tanpa Pengecualian

Menurut opini kami, laporan keuangan terlampir menyajikan secara wajar, dalam semua hal yang material, posisi keuangan Program Constructing Inclusive Electoral Legal Reform In Indonesia per tanggal 31 Maret 2018, serta kinerja keuangan dan arus kasnya untuk periode yang berakhir pada tanggal tersebut, sesuai dengan Standar Akuntansi Keuangan yang berlaku umum di Indonesia.

Unqualified Opinion

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Constructing Inclusive Electoral Legal Reform In Indonesia Program as at March 31, 2018. and its financial performance and cash flows for the period then ended, in accordance with Indonesian Financial Accounting Standards. Generally accepted in indonesia

6 April 2018 / April 6, 2018

KAP Yanuar & Riza

Izin Kantor Akuntan Publik No. 451/KM.1/2010 / Public Accountant Firm License No. 451/KM.1/2010

Drs. Yanuar Mulyana, Ak. CPA

Izin Akuntan Publik No. AP 0676 / Public Accountant License No. AP0676

NOTICE TO READERS

The accompanying financial statements are intended to present the financial position, result of operations, changes in shareholders' equity and cash flows in accordance with accounting principles and practices generally accepted in Indonesia and not that of any other jurisdictions. The standards, procedures and practices to audit such financial statements are those generally accepted and applied in Indonesia.

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN POSISI KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Per 31 Maret 2018 (Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
STATEMENT OF FINANCIAL POSITION
OF CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM
 As at March 31, 2018 (In USD)

	Catatan/ Notes	Per 31 Maret 2018 As at March 31, 2018	
ASET			ASSETS
Aset Lancar			Current Assets
Kas dan setara kas	2c, 2d, 3	1.010	Cash and cash equivalents
Uang Muka & Biaya Dibayar Dimuka	4	246	Advances and Prepaid Expenses
Jumlah Aset Lancar		1.256	Total current assets
TOTAL ASET		1.256	TOTAL ASSETS
LIABILITAS DAN ASET NETO			LIABILITIES AND NET ASSETS
Liabilitas			Liabilities
Liabilitas Lancar	5	35.395	Current Liabilities
Total Liabilitas		35.395	Total Liabilities
Aset Neto			Net Assets
Terikat Temporer	2g, 6	(34.139)	Temporary Restricted
Total Aset Bersih		(34.139)	Total Net Assets
TOTAL KEWAJIBAN DAN ASET BERSIH		1.256	TOTAL LIABILITIES AND NET ASSETS

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN AKTIVITAS
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2017 sampai dengan 31 Maret 2018
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
ACTIVITIES REPORT OF
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM
For the period from March 1, 2017 until March 31, 2018
(In USD)

		1 Maret 2017 s/d 31 Maret 2018 / March 1, 2017 until March 31, 2018	
	<u>Catatan/ Notes</u>		
PENERIMAAN			RECEIPTS
Dana dari Grantor	2c, 2d, 7	156.903	Fund from Grantor
Total Penerimaan		156.903	Total Receipt
PENGELUARAN			EXPENDITURES
Program			Programs
Tenaga Kerja & Tunjangan	2d, 8.1	116.217	Labour & Benefits
Konsultan	8.2	5.835	Consultants
Perlengkapan & Peralatan	8.3	-	Furniture & Equipments
Komoditas	8.4	1.818	Commodities
Beban Kantor	8.5	9.122	Office Expenses
Beban Acara Khusus	8.6	8.189	Special Events Expenses
Perjalanan Dinas	8.7	2.692	Travel Expenses
Beban Langsung Lain-lain	8.8	71	Other Direct Expenses
Total Pengeluaran		143.944	Total Expenditures
Kenaikan Aset Bersih		12.959	Increase in Net Asset
Saldo Awal Aset Bersih		(47.098)	Beginning Balance of Net Asset
Saldo Akhir Aset Bersih		(34.139)	Ending Balance of Net Asset

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN PERUBAHAN AKTIVA BERSIH
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2017 sampai dengan 31 Maret 2018
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
STATEMENT OF CHANGES IN NET ASSETS
CONSTRUCTING INCLUSIVE ELECTORAL
LEGAL REFORM IN INDONESIA
PROGRAM

For the period from March 1, 2017 until March 31, 2018 (In
USD)

	Terikat Temporer / Temporary Restricted	
Saldo Awal	(47.098)	Beg. Balance
Penambahan Aset Bersih		<i>Increase in Net Assets</i>
Periode 1 Maret 2017 -		<i>For the period March 1, 2017 until -</i>
sampai dengan 31 Maret 2018	<u>12.959</u>	<i>March 31, 2018</i>
Saldo akhir, 31 Maret 2018	<u>(34.139)</u>	Ending Balance, February 28, 2017

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN ARUS KAS
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2017 sampai dengan 31 Maret 2018
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
STATEMENT OF CASH FLOWS OF
CONSTRUCTING INCLUSIVE ELECTORAL
LEGAL REFORM IN INDONESIA
PROGRAM

For the period from March 1, 2017 until March 31, 2018 (In
USD)

	1 Maret 2017 s/d 31 Maret 2018 / March 1, 2017 until March 31, 2018	
Aliran Kas Dari Aktivitas Operasi		Cash Flows From Operating Activities
Penambahan aset bersih	12.959	Increase in net assets
Perubahan Saldo Dana:		Changes in fund balance:
kenaikan/(penurunan) pada uang muka	143	Increase/(decrease) in advance
kenaikan/(penurunan) pada kewajiban	(13.201)	Increase/(decrease) in liabilities
Kas bersih digunakan untuk-		Net cash used for-
aktivitas operasi	(99)	operating activities
Aliran Kas Dari Aktivitas Investasi	-	Cash Flows For Investing Activities:
Aliran Kas Dari Aktivitas Pendanaan	-	Cash Flows From Financing Activities
Penurunan bersih kas		Net decrease in cash
dan setara kas	(99)	and cash equivalent
Kas dan setara kas awal tahun	1.109	Cash and cash equivalents, beginning
Kas dan setara kas akhir tahun	1.010	Cash and cash equivalents, ending

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 1 Maret 2017 sampai dengan 31 Maret 2018
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from March 1, 2017 until March 31, 2018
(In USD)

1. UMUM

1.a. Pendirian Perkumpulan Perludem

Yayasan Perkumpulan Untuk Pemilu dan Demokrasi (Perludem) didirikan pada tanggal 15 November 2011 untuk jangka waktu yang tidak ditentukan lamanya berdasarkan akta Nomor 279 dari Notaris Gunawan Budi Laksono, SH., M.Kn. Tertanggal 15 November 2011. Perludem Berkedudukan di Jl. Tebet Timur IVA No.1 Tebet Jakarta Selatan, Indonesia.

Maksud dan tujuan Perludem adalah bergerak di bidang sosial dan kemanusiaan. Di bidang sosial meliputi:

1. Mendirikan lembaga non formal, menyelenggarakan dan mendirikan lembaga pelatihan khusus, pelatihan khusus dan penyuluhan-penyuluhan dibidang pemilu dan demokrasi.
2. Mengembangkan dan mendirikan perpustakaan-perpustakaan, serta mengusahakan penerbitan penerbitan buku, majalah, bulletin brosur, dan lainnya yang dapat memberikan manfaat bagi masyarakat yang memerlukan.
3. Mengadakan kerjasama dengan badan-badan usaha pemerintah dan swasta didalam maupun luar negeri.
4. Usaha-usaha lain yang tidak bertentangan dengan pemerintah

Sedangkan di bidang kemanusiaan meliputi:

1. Melakukan pengkajian mengenai pemilu dan demokrasi
2. Memberikan pendidikan mengenai pemilu dan demokrasi
3. Memberikan pelatihan ke masyarakat mengenai pemilu dan demokrasi
4. Melakukan pemantauan pemilu dan

1. GENERAL

1. a. *Perludem Association Establishment*

Yayasan Perkumpulan Untuk Pemilu dan Demokrasi (Perludem) was established on November 15, 2011 for a period of unspecified length of time by deed No. 279 of Notary Laksono Budi Gunawan, SH., M.Kn. Dated 15 November 2011. The Society For Elections and Democracy (Perludem Foundation) Based in Head Office Jl. East Tebet IVA no.1 Tebet, South Jakarta, Indonesia.

The purpose and objectives in the field of social and humanitarian Perludem. In the field of social Covers:

1. *Establish non-formal institutions, organizes and establish specialized training institutes, specialized training and counseling in the field of elections and democracy.*
2. *Develop and establish libraries, and seeks the issuance of publishing books, magazines, brochures bulletins, and others who can provide benefits to people who need it.*
3. *Cooperate with government agencies and private enterprises within and outside the country.*
4. *Other attempts that do not conflict with the government.*

While the humanitarian field include:

1. *Conducting assessment of the elections and democracy.*
2. *Provide education about elections and democracy.*
3. *Provide training to the community about the elections and the democracy.*
4. *conduct monitoring elections and democracy.*

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 1 Maret 2017 sampai dengan 31 Maret 2018
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from March 1, 2017 until March 31, 2018
(In USD)

1. UMUM (Lanjutan)

Keanggotaan

Keanggotaan Perludem pada dasarnya bersifat sukarela dan terbuka bagi setiap individu maupun organisasi yang memiliki komitmen terhadap persoalan pemilu dan Demokrasi.

Mekanisme dan syarat keanggotaan diatur dalam Anggaran Rumah Tangga.

Organisasi

Perludem memiliki organ yang terdiri dari Pembina pengurus dan pengawas.

Sumber Keuangan

Perludem mempunyai kekayaan awal yang merupakan kekayaan pendiri yang dipisahkan berjumlah Rp. 10.000.000 (sepuluh juta rupiah).

Selain itu sumber keuangan Perludem diperoleh dari :

1. Sumbangan atau bantuan yang tidak mengikat.
2. wakaf.
3. Hibah
4. Hibah wasiat, dan
5. Perolehan lain yang tidak bertentangan dengan Anggaran Dasar Yayasan dan Peraturan perundang-undangan yang berlaku.

Perubahan Anggaran Dasar

Perubahan Anggaran Dasar dilakukan di dalam Rapat Pembina.

1. GENERAL (Continued)

Membership

Perludem membership is a voluntary membership and be opened for individual or organization who have same concerned to the issue of elections and democracy.

Mechanism and requirement of membership was regulated in Articles of Association.

Organization

Perludem has organ composed of Trustees administrators and supervisors.

Source of Financial

Perludem has initial wealth is the wealth founder separated amounted to Rp.10,000,000 (ten million).

Furthermore Perludem financial resourcestained from:

- 1. Donations or assistance that is not binding.*
- 2. endowments.*
- 3. Grant*
- 4. Grant probate, and*
- 5. Another acquisition that does not conflict with the Articles of Association Foundation and the legislation in force*

Changes in Statutes of Association

Changes in Statutes of Association is done in builder Meeting.

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 1 Maret 2017 sampai dengan 31 Maret 2018
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from March 1, 2017 until March 31, 2018
(In USD)

1. UMUM (Lanjutan)

**Perubahan Anggaran Dasar
(Lanjutan)**

Perubahan Anggaran Dasar dapat dilakukan apabila disetujui oleh sekurang-kurangnya 2/3 dari pembina yang menghadiri Rapat Pembina.

Pembubaran

Perkumpulan Perludem dapat dibubarkan jika diusulkan oleh minimal 2/3 (dua per tiga) dari jumlah anggota yang disampaikan secara tertulis yang disertai dengan alasan-alasan yang jelas, dan disahkan dengan keputusan Rapat Umum Anggota.

Apabila Perkumpulan PERLUDEM dibubarkan maka semua asset/harta kekayaannya (setelah diaudit) akan dihibahkan kepada Lembaga yang memiliki komitmen yang sama terhadap pemilu dan demokrasi.

Tata cara penghibahan harta kekayaan akan diatur di dalam Anggaran Rumah Tangga.

Pembina, Pengawas dan Pengurus

Berdasarkan Akta Pendirian Perkumpulan Untuk Demokrasi dan Pemilu Nomor 279 dari Notaris Gunawan Budilaksono, SH., M. Kn. tertanggal 15 November 2011, susunan Pembina, Pengawas dan Badan Pengurus Perkumpulan Untuk Pemilu dan Demokrasi untuk pertama kalinya akan dipimpin dan dijalankan oleh :

1. GENERAL (Continued)

***Changes in Statutes of Association
(Continued)***

Changes in Statutes of Association could be done if minimum 2/3 of members are approved in builder Meeting.

Dissolving

Association of Perludem can be dissolved if it is proposed by minimum of 2/3 (two third) number of members in written with clear reasoning, and validated by Member General Meeting.

If Association of PERLUDEM was dissolved, all of its assets and properties will be donated to Organization that have same commitment in electoral and democracy

Rules of Assets donation will be regulated in Article of Association.

Builder, Trustees and Board

Based on the deed of establishment of the Perkumpulan Untuk Pemilu dan Demokrasi (Perludem) No. 279 of Notary Budilaksono Gunawan, SH., M.Kn. dated November 15, 2011, formation of Board of Ethics and Board of Management for the first time will be executed by :

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2017 sampai dengan 31 Maret 2018
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2017 until March 31, 2018
(In USD)

1. UMUM (Lanjutan)

Pembina dan pengawas

Pembina Didik Supriyanto

Pengawas Topo Santoso, SH.MH

Badan Pengurus

Direktur Eksekutif Titi Anggraini

Deputi Direktur Internal Rahmi Sosiowati

Bendahara Irmalidarti

Board of Ethics

Coordinator

Supervisor

Board of Management

Executive Director

Deputy Director Internal

Finance Officer

**1.b. Program Constructing Inclusive
Electoral Legal Reform In Indonesia
Grantor**

Perludem telah membuat kesepakatan dengan International Foundation for Electoral System (IFES) yaitu mengenai penggantian biaya operasional kegiatan CIERI untuk periode 1 Maret 2017 sampai dengan 31 Maret 2018, melalui surat perjanjian kerjasama No. 7060661/DFAT Agreement No. 70830 tanggal 25 February 2015.

Tujuan Proyek

Tujuan Di bawah DFATD-Kanada dan DFAT-Australia didanai memajukan Proses Pemilihan dan Demokrasi Program (AEPD), tiga tujuan utama adalah; 1) untuk memperkuat kerangka hukum pemilu; 2) untuk meningkatkan keterlibatan masyarakat dalam pengembangan kerangka hukum pemilu diperkuat; dan 3) untuk meningkatkan hubungan masyarakat sipil untuk masalah pemilu dan reformasi hukum pemilu. IFES akan bekerja dengan Perkumpulan Pemilu dan Demokrasi (Perludem) untuk mencapai tiga tujuan tersebut di bawah perjanjian subaward reformasi hukum Pemilihan Inclusive.

1. GENERAL (Continued)

**1.b. Constructing Inclusive Electoral
Legal Reform In Indonesia Program
Grantor**

Perludem has made agreement with the International Foundation for Electoral Systems (IFES) regarding replenishment costs of operational activities of the CIERI for the period March 1, 2016 until February 28, 2017. through agreement No. 7060661/DFAT Agreement No. 70830 dated February 25, 2015.

Project Objective

Under the DFATD-Canada and DFAT-Australia funded advancing the Electoral Process and Democracy (AEPD) program, three main objective are ; 1) to strengthen the electoral legal framework; 2) to increase public involvement in the development of a strengthened electoral legal framework; and 3) to increase civil society's connection to election issues and electoral legal reform. IFES will work with Perkumpulan Pemilu dan Demokrasi (Perludem) to accomplish these three objective under the Inclusive Electoral legal reform subaward agreement.

2. IKHTISAR KEBIJAKAN AKUNTANSI

Estimasi biaya untuk program rumah pemilu sesuai dengan perjanjian kerjasama antara PERLUDEM dan IFES adalah sebesar USD **682,378** untuk pembiayaan proyek periode 1 Maret 2017 sampai dengan 31 Maret 2018.

a. Laporan Keuangan

Laporan Keuangan organisasi disajikan dalam Rupiah penuh disusun atas dasar akrual dengan konsep nilai historis. Laporan arus kas disajikan menggunakan metode tidak langsung (indirect method).

b. Periode Laporan

Periode laporan atas laporan keuangan yaitu dari tanggal 1 Maret 2017 sampai dengan 31 Maret 2018.

c. Pengakuan Penerimaan

Sumbangan dibukukan berdasarkan penerimaan kas.
Penerimaan dibukukan berdasarkan penyerahan jasa kepada pemberi kerja. Pengakuan disesuaikan dengan masa manfaatnya (dasar akrual).

d. Penerimaan dan Pengeluaran

Seluruh dana yang diterima serta bunga bank dicatat sebagai penerimaan dan seluruh biaya program serta biaya administrasi bank dicatat sebagai pengeluaran.

2. SUMMARY OF ACCOUNTING POLICIES

*Estimated cost for the program in accordance with the house election cooperation agreement between Perludem and IFES amounted to USD **682,378** for financing period March 1, 2017 until March,31 2018.*

a. Financial Statement

Organization's financial report presented in full Rupiah is prepared on the accrual basis with the concept of historical value. The report on cash flow is prepared with the indirect method.

b. Report Period

Report period of the financial statement from March 1, 2017 up to March 31, 2018.

c. Recognition of Receipt

*Contribution is entered on the basis of cash receipt.
Receipt is entered on the basis of delivery of service to employer.
Burden is recognized in accordance with the period of utilization (accrual basis).*

d. Receipt and Expenditure

All funds received, and bank interest was recorded as receipt then all program and bank administration were recorded as expenditure.

2. IKHTISAR KEBIJAKAN AKUNTANSI

e. Nilai Tukar

Transaksi Rupiah dicatat dalam mata uang rupiah. Setiap transaksi dalam mata uang asing dikonversi dengan nilai tukar pada hari dimana terjadinya transaksi. Kurs untuk kas dan setara kas pada tanggal 31 Maret 2018 adalah USD 1= Rp.13,756.

f. Aset Tetap

Aset tetap dicatat sesuai dengan harga perolehan. Penyusutan atas aset tetap dihitung berdasarkan metode garis lurus basis (straight line method).

Beban pemeliharaan normal dibebankan pada laporan aktivitas tahun berjalan, sedangkan perbaikan penambahan, pemugaran, perluasan, dan lain-lain yang menambah masa manfaat atau kapasitas aset dikapitalisasi.

g. Aset Neto

Jumlah bersih dari pendapatan atas biaya selama tahun pelaporan disajikan sebagai aset neto. Perkumpulan menyajikan hibah atau wakaf dalam bentuk kas atau aktiva lain-lain sebagai sumbangan terikat jika hibah atau wakaf tersebut diterima dengan persyaratan yang membatasi penggunaan aktiva tersebut. Jika pembatasan dari penyumbang telah kadaluarsa, yaitu pada saat masa pembatasan telah berakhir atau pembatasan tujuan telah dipenuhi, aktiva bersih terikat temporer digolongkan kembali menjadi aktiva bersih tidak terikat dan disajikan dalam laporan aktivitas sebagai aktiva bersih yang dibebaskan dari pembatasan.

2. IKHTISAR KEBIJAKAN AKUNTANSI

e. Exchange Rate

Financial Transactions were recorded in rupiah currency. Every transactions in foreign currency were converted with exchange rate at the day of the transaction occurred. Rates for cash and cash equivalent at March 31, 2018 is USD 1= Rp.13.756.

f. Fixed Assets

Assets are expressed on the basis of the acquisition price. Depreciation on assets is constantly calculated on the basis of straight line method by estimating the period of utilization.

The normal maintenance burden is charged to the report on-going activity, while the repair, addition, rehabilitation, expansion, etc which increase the period of utilization or capacity of assets are capitalized.

g. Net Assets

The net balance of income against expenses during the year is accumulated as fund balance. The organization presents grant or wakaf in the forms of cash or other assets as a committed contribution, if the grant or wakaf is received with the condition which restricts the use of funds (the assets). if the restriction of the contribution has expired, namely at the time the period of the restriction has ended or the restriction of the goal has been met, the temporary committed fund balance (net assets) is regrouped into the uncommitted fund balance (net assets) and presented in the report on activities as the fund balance (net assets) which is exempted from restriction.

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2. IKHTISAR KEBIJAKAN AKUNTANSI
(Lanjutan)

g. Aset Neto (Lanjutan)

Organisasi menyajikan hibah atau wakaf berupa tanah, bangunan dan peralatan sebagai sumbangan tidak terikat kecuali jika ada pembatasan yang secara eksplisit menyatakan tujuan pemanfaatan aset tersebut dari penyumbang. Hibah atau wakaf untuk aset tetap dengan pembatasan eksplisif yang menyatakan tujuan pemanfaatan aset tersebut dan sumbangan berupa kas atau aset lain yang harus digunakan untuk memperoleh aset tetap disajikan sebagai sumbangan terikat.

2. ACCOUNTING POLICY (Continued)

g. Net Assets (Continued)

The organization present grant or wakaf in the form of land, building and equipment as uncommitted contribution, except if there is a restriction which explicitly states the goal of the utilization of the assets from contributor. The grant or wakaf for fixed asset with explicit restriction stating the goal of utilization of the asset and the contribution in the form of cash or other assets which must be used to acquire fixed asset, are presented as committed contribution.

3. KAS DAN SETARA KAS

3. CASH EQUIVALENT (Continued)

	Per 31 Maret 2018 As at Maret 31, 2018	
Kas	-	Cash on hand
Jumlah Kas	-	Total Cash
Bank :		Bank :
Bank Mandiri AC. 124-00-0661189-2 IDR	1.010	Bank Mandiri AC. 124-00-0661189-2 IDR
Jumlah bank	1.010	Total cash in bank
JUMLAH KAS & SETARA KAS	1.010	TOTAL CASH AND CASH EQUIVALENTS

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4. UANG MUKA & BIAYA DIBAYAR
DIMUKA

	1 March 2017 s/d 31 Maret 2018/ <i>March 1, 2017 until March 31, 2018</i>
Uang Muka & Biaya Dibayar Dimuka	246
JUMLAH UANG MUKA DAN BEBAN	
DIBAYAR DIMUKA	246

4. ADVANCES & PREPAID EXPENSES

Advances & Prepaid expenses
**TOTAL ADVANCES AND
PREPAYMENTS**

5. LIABILITAS LANCAR

	Per 31 March 2018 <i>As at March, 2018</i>
Pinjaman dari institusi	35.395
JUMLAH LIABILITAS LANCAR	35.395

5. CURRENT LIABILITIES

Loan from institution
TOTAL CURRENT LIABILITIES

6. ASET NETO

	Per 31 Maret 2017 <i>As at March, 2018</i>
Terikat Temporer Program Constructing Inclusive Electoral Legal Reform in Indonesia	(34.139)
Jumlah Terikat Temporer	(34.139)

6. NET ASSETS

*Temporary Restricted
Constructing Inclusive Electoral Legal
Reform in Indonesia Program*
Total Temporary Restricted

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7. DANA DARI GRANTOR

7. FUND FROM GRANTOR

	1 Maret 2017 s/d 31 Maret 2018/ March 1, 2017 until March 31, 2018
International Foundation for Electoral System (IFES)	156.903
JUMLAH	156.903

	1 Maret 2017 s/d 31 Maret 2018/ March 1, 2017 until March 31, 2018
International Foundation for Electoral System (IFES)	156.903
TOTAL	156.903

8. PENGELUARAN PROGRAM

8. PROGRAM EXPENDITURES

	1 Maret 2017 s/d 31 Maret 2018/ March 1, 2017 until March 31, 2018
PENGELUARAN PROGRAM:	
1. TENAGA KERJA DAN TUNJANGAN	
Tenaga Kerja	
Asisten Rumahtangga Kantor	
Direktur Program, Titi Anggraini	15.629
Manager Keuangan, Irma Lidarti	4.463
Asisten Admin, Bayu Setiadi	1.782
Asisten Kantor, Jayadi	1.788
Manajer Program (Kantor Sekretariat), Khoirunnisa	11.083
Asisten Program (Kantor Sekretariat), Ibrohim	4.175
Legal Drafting Assistant (Kantor Sekretariat), Catherine Natali	6.002
Office Assistant (Kantor Sekretariat), Agus	-
Security (Kantor Sekretariat), Imam	-
Security (Kantor Sekretariat), Susanto	2.911
Legal Drafting Assistant (Kantor Sekretariat)	4.903
Jumlah dipindahkan	52.736

	1 Maret 2017 s/d 31 Maret 2018/ March 1, 2017 until March 31, 2018
PROGRAM EXPENDITURE:	
1. LABOUR AND BENEFITS	
Labour	
Home Office Assistance	
Titi Anggraini, Program Director	15.629
Irma Lidarti, Finance Manager	4.463
Bayu Setiadi, Admin Assistant	1.782
Jayadi, Office Assitant	1.788
Khoirunnisa, Program Manager (Secretariat Office)	11.083
Ibrohim, Program Assistant (Secretariat Office)	4.175
Catherine Natali, Legal Drafting Assistant (Secretariat Office)	6.002
Agus, Office Assistant (Secretariat Office)	-
Imam, Security (Secretariat Office)	-
Susanto, Security (Secretariat Office)	2.911
Legal Drafting Assistant (Secretariat Office)	4.903
Amount carried forward	52.736

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8. PENGELUARAN PROGRAM (Lanjutan)

1. TENAGA KERJA DAN TUNJANGAN

Jumlah Pindahan	52.736
Program Portal Rumah Pemilu	
Program Manajer Election Portal, Usep H	8.123
Staff Keuangan, Ari DK	1.962
Staff Web IT, Mardiansyah	7.080
Editor, Kholil	5.416
Reporter Berita Lokal, Nurul A	3.718
Reporter Nasional, Mahardika	5.178
Staff Media Sosial, Mita P	5.288
Spesialis Data, Diah S	2.731
Kolektor Data, Sebastian	2.813
Penterjemah, Djohan	7.033
Reporter Nasional, Rikky	5.286
TOTAL TENAGA KERJA	107.363

Tunjangan

Asisten Rumah tangga Kantor	
Direktur Program, Titi Anggraini	1.307
Manager Keuangan, Irma Lidarti	267
Asisten Admin, Bayu Setiadi	149
Asisten Kantor, Jayadi	150
Program Manager ELCI, Khoirunnisa	820
Program Assistant, Ibrohim	350
Legal Drafter, Catherine Natalia	497
Security, Susanto	234
Legal Drafter, Fadli R	410
Program Portal Rumah Pemilu	
Program Manajer Election Portal, Usep H	597
Staff Keuangan, Ari DK	327
Staff Web IT, Mardiansyah	585
Editor, Kholil	453
Reporter Berita Lokal, Nurul. A	250
Reporter Nasional, Mahardika	433
Staff Media Sosial, Mita P	431
Spesialis Data, Heroik, M	228
Kolektor Data, Sebastian	282
Penterjemah, Djohan	642
TBD, Reporter Nasional	442
TOTAL TUNJANGAN	8.854

**TOTAL TENAGA KERJA DAN
TUNJANGAN**

116.217

8. PROGRAM EXPENDITURE (Continued)

1. LABOUR AND BENEFITS

Amount brought forward

Rumah Pemilu/Election Portal Program
Usep H, Program Manager Election Portal
Ari DK, Finance Officer
Mardiansyah, Web IT Officer
Kholil, Editor
Nurul A, Local News Reporter
Mahardika, National Reporter
Mita P, Social Media Officer
Diah S, Data Specialist
Sebastian, Data Collector
Djohan, Translator
Rikky, National Reporter

TOTAL LABOR

Fringe Benefit

Home Office Assistance

Titi Anggraini, Director Program
Irma Lidarti, Finance Manager
Bayu Setiadi, Admin Assistant
Jayadi, Office Assistant
Khoirunnisa, Program Manager ELCI
Ibrohim, Program Assistant
Catherine Natalia, Legal Drafter
Susanto, Security
Fadli R, Legal Drafter

Rumah Pemilu/Election Portal Program

Usep H, Program Manager Election Portal
Ari DK, Finance Officer Rumah Pemilu
Mardiansyah, Web IT Officer
Kholil, Editor
Nurul. A, Local News Reporter
Mahardika, National Reporter
Mita P, Social Media Officer
Heroik. M, Data Specialist
Sebastian, Data Collector
Djohan, Translator
TBD, National Reporter

TOTAL BENEFITS

**TOTAL LABOR AND
BENEFITS**

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8. PENGELUARAN PROGRAM (Lanjutan)

2. KONSULTAN (Lokal, Layanan Profesional)
Konsultan Lokal

Program Inisiatif Hukum Omnibus -
Kerangka Hukum Pemilihan

Pengamat, Willy. S dan Putrawan

3.366

Jasa Profesional (Non-program)

TBD, Jasa Profesional - Audit Tahunan

2.469

TOTAL KONSULTAN

5.835

3. PERLENGKAPAN DAN PERALATAN

TOTAL PERLENGKAPAN DAN
PERALATAN

-

-

4. KOMODITAS (Pemakaian Berdasarkan Program)

Percetakan

Jurnal

1.065

Buku penelitian di Noken

753

TOTAL KOMODITAS(Pemakaian
Berdasarkan Program)

1.818

5. BEBAN KANTOR

Home Office*

Sewa Kantor

2.618

Perbaikan & Pemeliharaan

325

Keperluan

874

Komunikasi

619

Internet

742

Peralatan Kantor

2.220

Transportasi

1.367

Iuran

259

Pengiriman & Penanganan

97

TOTAL BEBAN KANTOR

9.122

8. PROGRAM EXPENDITURES (Continued)

2. CONSULTANTS (Local, Professional Services)
Local Consultant

Electoral Legal Framework-Omnibus
Law Initiative Program

Willy. S and Putrawan, Observers

Professional Services (Non-programatic)

TBD, Prof Service - Annual Audit

TOTAL CONSULTANTS

3. FURNITURE AND EQUIPMENT

TOTAL FURNITURE AND SUPPLIES

4. COMMODITIES (Programatic Usage)

Printing

Journal

Research Book on Noken

TOTAL COMMODITIES (Programatic
Usage)

5. OFFICE EXPENSES

Home Office*

Office Rent

Repairs & Maintenance

Utilities

Communication

Internet

Office Supplies

Transportation

Subscription

Shipping & Handling

TOTAL OFFICE EXPENSES

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8. PENGELUARAN PROGRAM (Lanjutan)

6. BEBAN ACARA KHUSUS Perjalanan ke
3 Provinsi (Medan, Semarang, Makassar)

Program Inisiatif Hukum Omnibus -
Kerangka Hukum Pemilihan

Refreshments 3.116
Honorarium Narasumber 1.238

Pertemuan CSO

Refreshments 424

Diskusi dan Press Con-Penutupan

Program Kodifikasi (Activity 2.2.1)

Refreshment 1.990
Honorarium Narasumber (Staf-Non
PNS/Komisioner/Staff-Non Perludem) 299
Tunjangan Transport Narasumber(KPU,
Bawaslu and DPR's member) 90
Backdrop 12

Program Portal Rumah Pemilu
Program pengembangan kapasitas
kelembagaan untuk CSO Papua

Tunjangan transport - Narasumber 67
(National CSO person non Perludem)

Dialog Komunitas (Kegiatan 2.2.5)

Honorarium Narasumber Lokal (non - civil
servant/EMB commissioner) 157

Pelatihan untuk Jurnalis

Refreshments 84

Diskusi meja bundar

Refreshments 532
Honorarium Narasumber (non-civil
servant/commissioner/non Perludem) 180

TOTAL BEBAN ACARA KHUSUS

8.189

8. PROGRAM EXPENDITURES (Continued)

6. SPECIAL EVENTS EXPENSES Travel to
3 provinsi (Medan, Semarang, Makassar)

Electoral Legal Framework-Omnibus
Law Initiative

Refreshments
Resource Person Honorarium

CSO Meeting

Refreshments

Discussion and Press Con - Closing of
Codification Program (Activity 2.2.1)

Refreshment
Honorarium Resource Person (non-civil
servant/commissioner/non Perludem)
Transport Allowance Resource Person
(KPU, Bawaslu and DPR's member)
Backdrop

Rumah Pemilu/Election Portal
Institutional capacity building program
for Papua's CSO

Transport Allowance - Resource person
(National CSO person non Perludem)

Communities Dialogue (Activity 2.2.5)

Honorarium local resource person (non -
civil servant/EMB commissioner)

Training for Journalism

Refreshments

Roundtable Discussion

Refreshments
Honorarium Resource Person (non-civil
servant/commissioner/non Perludem)

TOTAL SPECIAL EVENTS EXPENSES

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8. PENGELUARAN PROGRAM (Lanjutan)

7. PERJALANAN (Penerbangan, Transport Lokal, Belanja Harian, Lainnya)

Penerbangan Domestik (pulang pergi)

Konsultasi Umum di Surabaya 169

Per Diem and Accomodation

Konsultasi Umum di Jayapura - Perdiem 1.204

Konsultasi Umum di Jayapura - Akomodasi 404

Konsultasi Umum di Surabaya-Bandung - Perdiem 209

Konsultasi Umum di Surabaya-Bandung - Akomodasi 269

Local Transport (roundtrip)

Transportasi Darat - Dialog Komunitas 18

Proyek Perpuseru - Bandung (roundtrip)

Tunjangan transportasi - Dialog Komunitas

Proyek Perpuseru - Depok, Surabaya dan Bandung 81

Airport Transfer - Surabaya 37

Tunjangan transportasi - Program pengembangan kapasitas Papua 37

Transportasi Darat - Pelatihan untuk Jumalis (Bogor) 37

Transportasi untuk Narasumber (Surabaya, Depok, Bekasi/Sukabumi) 112

Refreshment (Lunch) (Surabaya, Depok, Bekasi/Sukabumi) 84

Backdrop (Surabaya, Depok, Bekasi/Sukabumi) 30

TOTAL PERJALANAN **2.692**

8. BEBAN LANGSUNG LAINNYA

Administrasi Umum (Admin Bank, Materai, Buku-Cek, etc.) 71

TOTAL BEBAN LANGSUNG LAINNYA **71**

TOTAL PENGELUARAN **143.944**

8. PROGRAM EXPENDITURES (Continued)

7. TRAVEL (Airfare, Local Transport, Per Diem, Other)

Domestic Airfare (roundtrip)

Public Consulting in Surabaya

Per Diem and Accomodation

Public Consulting in Jayapura - Perdiem

Public Consulting in Jayapura -

Accommodation

Public Consulting in Surabaya-Bandung -

Perdiem

Public Consulting in Surabaya-Bandung -

Accommodation

Local Transport (roundtrip)

Land transport - Pilot Project Communities

Dialogue - Bandung (roundtrip)

Transport allowance - Pilot Project

Communities Dialogue - Depok, Surabaya and Bandung

Airport Transfer - Surabaya

Transport allowance - Capacity Building

Papua Program

Land Transport-Training for Journalism

(Bogor)

Transport for Resource Person (Surabaya,

Depok, Bekasi/Sukabumi)

Refreshment (Lunch) (Surabaya, Depok,

Bekasi/Sukabumi)

Backdrop (Surabaya, Depok,

Bekasi/Sukabumi)

TOTAL TRAVEL

8. OTHER DIRECT EXPENSES

General Administration (Bank charge, stamp, cheque -book, etc.)

TOTAL OTHER DIRECT EXPENSES

TOTAL EXPENDITURES