

**Perkumpulan Untuk Pemilu dan Demokrasi/
Association for Election and Democracy
Laporan Keuangan / Financial Statements
Program Constructing Inclusive
Electoral Legal Reform In Indonesia**
Periode 1 Maret 2016 sampai dengan 28 Februari 2017/
For the period from March 1, 2016 until February 28, 2017
dan Laporan Auditor Independen/
and Independent Auditor's Report

**Perkumpulan Untuk Pemilu
dan Demokrasi (Perludem)**

Laporan Keuangan

**PROGRAM CONSTRUCTING
INCLUSIVE ELECTORAL LE-
GAL REFORM IN INDONESIA**

*untuk periode dari tanggal 1 Maret 2016
sampai dengan 28 Februari 2017 dan
Laporan Auditor Independen*

**Perkumpulan Untuk Pemilu
dan Demokrasi (Perludem)**

Financial Statements

**CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM
IN INDONESIA PROGRAM**

*for the period from March 1, 2016 until
February 28, 2017 and
Independent Auditor's Report*

Daftar Isi

Table of contents

	<u>Halaman / Pages</u>	
Surat Pernyataan Pengurus		<i>Management Statement</i>
Laporan Auditor Independen		<i>Independent Auditor's Report</i>
<u>Laporan Keuangan :</u>		<u><i>Financial Statements</i></u>
Laporan Posisi Keuangan.....	1	<i>Statement of Financial position</i>
Laporan Aktivitas	2	<i>Activities Report</i>
Laporan Atas Perubahan Aktiva Bersih	3	<i>Statement of Changes in Net Assets</i>
Laporan Arus Kas.....	4	<i>Statement of Cash Flows</i>
Catatan Atas Laporan Keuangan	5 - 22	<i>Notes to Financial Statements</i>



Perludem

PERKUMPULAN UNTUK PEMILU DAN DEMOKRASI

**PERKUMPULAN UNTUK PEMILU DAN DEMOKRASI (PERLUDEM)
STATEMENT OF MANAGEMENT
REGARDING THE RESPONSIBILITY FOR THE FINANCIAL STATEMENTS OF
CONSTRUCTING INCLUSIVE ELECTORAL LEGAL REFORM IN INDONESIA PROGRAM (CIERI)
FOR THE PERIOD FROM MARCH 1, 2016 UNTIL FEBRUARY 28, 2017**

We the undersigned :

1. Name : Titi Anggraini
Office Address : Jl. Tebet Timur IVF No. 16 Tebet Jakarta Selatan

Home Address : Vila Dago Blok G.1/25 RT 001 RW 024 Kel. Benda Baru Kec. Pamulang
Kota Tangerang
ID Number : 3674065210790008
Title : Executive Director
2. Name : Rahmi Sosiowati
Office Address : Jl. Tebet Timur IVF No. 16 Tebet Jakarta Selatan

Home Address : Jl. Singgalang A No. 149 RT 08 RW 09 Jaka Sampurna Bekasi Barat
ID Number : 3275024801790011
Title : Internal Deputy Director

Declare that :

1. We are responsible for the preparation and presentation of the financial statements of Constructing Inclusive Electoral Legal Reform in Indonesia Program (CIERI) as at the date.
2. The financial statements of the Program have been prepared and presented in accordance with financial accounting standards generally accepted in Indonesia.
3. a. All information contained in the financial statements of the Program has been disclosed in a complete and truthful manner.

b. The financial statements of the Program do not contain any incorrect information or material fact, nor do they omit information or material fact;
4. We are responsible for the internal control system of the Program.

We certify the accuracy of this statement.

For and on behalf of the Foundation

Jakarta, April 12 , 2017


Titi Anggraini
Executive Director




Rahmi Sosiowati
Internal Deputy Director



Yanuar & Riza

Certified Public Accountants

KANTOR AKUNTAN PUBLIK YANUAR & RIZA
SK MENTERI KEUANGAN NO. 451/KM.1/2010

LAPORAN AUDITOR INDEPENDEN

No. 007/YR/AS/4-17

Kepada Yth :

Pengurus

Perkumpulan Untuk Pemilu dan Demokrasi
(Perludem)

Jakarta—Indonesia

Kami telah mengaudit laporan posisi keuangan **Program Constructing Inclusive Electoral Legal Reform In Indonesia** untuk periode dari tanggal 1 Maret 2016 sampai dengan tanggal 28 Februari 2017, yang meliputi Laporan Posisi Keuangan, Laporan Aktifitas, Laporan Perubahan Aktiva bersih, Laporan Arus Kas, dan kebijakan akuntansi penting dan informasi penjelasan lainnya untuk periode tersebut.

Tanggung Jawab Manajemen Atas Laporan Keuangan

Manajemen bertanggung jawab atas penyusunan dan penyajian wajar laporan keuangan tersebut sesuai dengan Standar Akuntansi Keuangan di Indonesia, dan atas pengendalian internal yang dianggap perlu oleh manajemen untuk memungkinkan penyusunan laporan keuangan yang bebas dari kesalahan penyajian material, baik yang disebabkan oleh kecurangan maupun kesalahan.

INDEPENDENT AUDITOR'S REPORT

No. 007/YR/AS/4-17

Board of Management:

*Association for Election and Democracy
(Perludem)*

Jakarta—Indonesia

We have audited the accompanying financial statements of **Constructing Inclusive Electoral Legal Reform In Indonesia Program** for the period from March 1, 2016 until February 28, 2017 which comprise the Statement of Financial Position, Activities Report, Statement of Changes in Net Assets, Cash Flows , and summary of significant accounting policies and other explanatory information for the period.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of such financial statements in accordance with Indonesian Financial Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

NOTICE TO READERS

The accompanying financial statements are intended to present the financial position, result of operations, changes in shareholders' equity and cash flows in accordance with accounting principles and practices generally accepted in Indonesia and not that of any other jurisdictions. The standards, procedures and practices to audit such financial statements are those generally accepted and applied in Indonesia.



Yanuar & Riza

Certified Public Accountants

KANTOR AKUNTAN PUBLIK YANUAR & RIZA
SK MENTERI KEUANGAN NO. 451/KM.1/2010

Tanggung Jawab Auditor

Tanggung jawab kami adalah untuk menyatakan suatu opini atas laporan keuangan tersebut berdasarkan audit kami. Kami melaksanakan audit berdasarkan standar audit yang ditetapkan oleh Institut Akuntan Publik Indonesia. Standar tersebut mengharuskan kami untuk mematuhi ketentuan etika serta merencanakan dan melaksanakan audit untuk memperoleh keyakinan memadai tentang apakah laporan keuangan tersebut bebas dari kesalahan penyajian material.

Suatu audit melibatkan pelaksanaan prosedur untuk memperoleh bukti audit tentang angka-angka dan pengungkapan dalam laporan keuangan. Prosedur yang dipilih tergantung pada pertimbangan auditor, termasuk penilaian atas resiko kesalahan penyajian material dalam laporan keuangan, baik yang disebabkan oleh kecurangan maupun kesalahan. Dalam melakukan penilaian resiko tersebut, auditor mempertimbangkan pengendalian internal yang relevan dengan penyusunan dan penyajian wajar laporan keuangan entitas untuk merancang prosedur audit yang tepat sesuai dengan kondisinya, tetapi bukan untuk tujuan menyatakan opini atas keefektifan pengendalian internal entitas. Suatu audit juga mencakup pengevaluasian atas ketepatan kebijakan akuntansi yang digunakan dan kewajaran estimasi akuntansi yang dibuat oleh manajemen, serta pengevaluasian atas penyajian laporan keuangan secara keseluruhan.

Kami yakin bahwa bukti audit yang telah kami peroleh adalah cukup dan tepat untuk menyediakan suatu basis bagi opini audit kami.

Auditor's responsibility

Our responsibility is to express an opinion on such financial statements based on our audit. We conducted our audit in accordance with Standards on Auditing established by the Indonesian Institute of Certified Public Accountants. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether such financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

NOTICE TO READERS

The accompanying financial statements are intended to present the financial position, result of operations, changes in shareholders' equity and cash flows in accordance with accounting principles and practices generally accepted in Indonesia and not that of any other jurisdictions. The standards, procedures and practices to audit such financial statements are those generally accepted and applied in Indonesia.



Yanuar & Riza

Certified Public Accountants

KANTOR AKUNTAN PUBLIK YANUAR & RIZA
SK MENTERI KEUANGAN NO. 451/KM.1/2010

Opini Wajar Tanpa Pengecualian

Menurut opini kami, laporan keuangan terlampir menyajikan secara wajar, dalam semua hal yang material, posisi keuangan Program Constructing Inclusive Electoral Legal Reform In Indonesia per tanggal 28 Februari 2017, serta kinerja keuangan dan arus kasnya untuk periode yang berakhir pada tanggal tersebut, sesuai dengan Standar Akuntansi Keuangan yang berlaku umum di Indonesia.

Unqualified Opinion

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Constructing Inclusive Electoral Legal Reform In Indonesia Program as at February 28, 2017. and its financial performance and cash flows for the period then ended, in accordance with Indonesian Financial Accounting Standards. Generally accepted in indonesia

12 April 2017 / April 12, 2017

KAP Yanuar & Riza

Izin Kantor Akuntan Publik No. 451/KM.1/2010 / *Public Accountant Firm License No. 451/KM.1/2010*

Drs. Yanuar Mulyana, Ak. CPA

Izin Akuntan Publik No. AP 0676 / *Public Accountant License No. AP0676*

NOTICE TO READERS

The accompanying financial statements are intended to present the financial position, result of operations, changes in shareholders' equity and cash flows in accordance with accounting principles and practices generally accepted in Indonesia and not that of any other jurisdictions. The standards, procedures and practices to audit such financial statements are those generally accepted and applied in Indonesia.

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN POSISI KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA
 Per 28 februari 2017 (Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
STATEMENT OF FINANCIAL POSITION
OF CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM
 As at February 28, 2017 (In USD)

	Catatan/ Notes	Per 29 Februari As at February 29, 2016	
ASET			ASSETS
Aset Lancar			Current Assets
Kas dan setara kas	2c, 2d, 3	1.109	Cash and cash equivalents
Uang Muka & Biaya Dibayar Dimuka	4	389	Advances and Prepaid Expenses
Jumlah Aset Lancar		1.498	Total current assets
TOTAL ASET		1.498	TOTAL ASSETS
LIABILITAS DAN ASET NETO			LIABILITIES AND NET ASSETS
Liabilitas			Liabilities
Liabilitas Lancar	5	48.596	Current Liabilities
Total Liabilitas		48.596	Total Liabilities
Aset Neto			Net Assets
Terikat Temporer	2g, 6	(47.098)	Temporary Restricted
Total Aset Bersih		(47.098)	Total Net Assets
TOTAL KEWAJIBAN DAN ASET BERSIH		1.498	TOTAL LIABILITIES AND NET ASSETS

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN AKTIVITAS
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017 (Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
ACTIVITIES REPORT OF
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2016 until February 28, 2017 (In USD)

		1 Maret 2016 s/d 28 Februari 2017 / March 1, 2016 until February 28, 2017	
	<u>Catatan/ Notes</u>		
PENERIMAAN			RECEIPTS
Dana dari Grantor	2c, 2d, 7	207.180	Fund from Grantor
Total Penerimaan		207.180	Total Receipt
PENGELUARAN			EXPENDITURES
Program			Programs
Tenaga Kerja & Tunjangan	2d, 8	135.992	Labour & Benefits
Konsultan		28.429	Consultants
Perlengkapan & Peralatan		441	Furniture & Equipments
Komoditas		8.736	Commodities
Beban Kantor		43.369	Office Expenses
Beban Kegiatan Special		33.482	Special Events Expenses
Perjalanan Dinas		15.272	Travel Expenses
Beban Langsung Lain-lain		65	Other Direct Expenses
Total Pengeluaran		265.786	Total Expenditures
Penurunan Aset Neto		(58.606)	Decrease in Net Asset
Saldo Awal Aset Neto		11.508	Beginning Balance of Net Asset
Saldo Akhir Aset Neto		(47.098)	Ending Balance of Net Asset

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN PERUBAHAN AKTIVA BERSIH
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
STATEMENT OF CHANGES IN NET ASSETS
CONSTRUCTING INCLUSIVE ELECTORAL
LEGAL REFORM IN INDONESIA
PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

	Terikat Temporer / Temporary Restricted	
Saldo Awal	11.508	Beg. Balance
Penambahan/(pengurangan) Aset Neto		<i>Increase/(decrease) in Net Assets</i>
Periode 1 Maret 2016 -		<i>For the period March 1, 2016 until -</i>
sampai dengan 28 Februari 2017	<u>(58.606)</u>	<i>February 28, 2017</i>
Saldo akhir, 28 February 2017	<u>(47.098)</u>	Ending Balance, February 28, 2017

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN ARUS KAS
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
STATEMENT OF CASH FLOWS OF
CONSTRUCTING INCLUSIVE ELECTORAL
LEGAL REFORM IN INDONESIA
PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

	1 Maret 2016 s/d 28 Februari 2017 / March 1, 2016 until February 28, 2017	
Aliran Kas Dari Aktivitas Operasi		Cash Flows From Operating Activities
Pengurangan aset bersih	(58.606)	Decrease in net assets
Perubahan Aset Neto:		Changes in fund balance:
kenaikan/(penurunan) pada uang muka	10.245	Increase/(decrease) in advance
kenaikan/(penurunan) pada kewajiban	48.345	Increase/(decrease) in liabilities
Kas bersih diterima dari aktifitas operasi	(16)	Net cash provided by operating activities
Aliran Kas Dari Aktivitas Investasi	-	Cash Flows For Investing Activities:
Aliran Kas Dari Aktivitas Pendanaan	-	Cash Flows From Financing Activities
Kenaikan/(penurunan) bersih kas dan setara kas	(16)	Net increase/(decrease) in cash and cash equivalent
Kas dan setara kas awal tahun	1.125	Cash and cash equivalents, beginning
Kas dan setara kan akhir tahun	1.109	Cash and cash equivalents, ending

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 1 Maret 2016 sampai dengan 28 Februari 2017

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from March 1, 2016 until February 28, 2017

1. UMUM

1.a. Pendirian Perkumpulan Perludem

Yayasan Perkumpulan Untuk Pemilu dan Demokrasi (Perludem) didirikan pada tanggal 15 November 2011 untuk jangka waktu yang tidak ditentukan lamanya berdasarkan akta Nomor 279 dari Notaris Gunawan Budi Laksono, SH., M.Kn. Tertanggal 15 November 2011. Perludem Berkedudukan di Jl. Tebet Timur IVA No.1 Tebet Jakarta Selatan, Indonesia.

Maksud dan tujuan Perludem adalah bergerak di bidang sosial dan kemanusiaan. Di bidang sosial meliputi:

1. Mendirikan lembaga non formal, menyelenggarakan dan mendirikan lembaga pelatihan khusus, pelatihan khusus dan penyuluhan-penyuluhan dibidang pemilu dan demokrasi.
2. Mengembangkan dan mendirikan perpustakaan-perpustakaan, serta mengusahakan penerbitan penerbitan buku, majalah, bulletin brosur, dan lainnya yang dapat memberikan manfaat bagi masyarakat yang memerlukan.
3. Mengadakan kerjasama dengan badan-badan usaha pemerintah dan swasta didalam maupun luar negeri.
4. Usaha-usaha lain yang tidak bertentangan dengan pemerintah

Sedangkan di bidang kemanusiaan meliputi:

1. Melakukan pengkajian mengenai pemilu dan demokrasi
2. Memberikan pendidikan mengenai pemilu dan demokrasi
3. Memberikan pelatihan ke masyarakat mengenai pemilu dan demokrasi
4. Melakukan pemantauan pemilu dan demokrasi.

1. GENERAL

1. a. Perludem Association Establishment

Yayasan Perkumpulan Untuk Pemilu dan Demokrasi (Perludem) was established on November 15, 2011 for a period of unspecified length of time by deed No. 279 of Notary Laksono Budi Gunawan, SH., M.Kn. Dated 15 November 2011. The Society For Elections and Democracy (Perludem Foundation) Based in Head Office Jl. East Tebet IVA no.1 Tebet, South Jakarta, Indonesia.

The purpose and objectives in the field of social and humanitarian Perludem. In the field of social Covers:

1. Establish non-formal institutions, organizes and establish specialized training institutes, specialized training and counseling in the field of elections and democracy.
2. Develop and establish libraries, and seeks the issuance of publishing books, magazines, brochures bulletins, and others who can provide benefits to people who need it.
3. Cooperate with government agencies and private enterprises within and outside the country.
4. Other attempts that do not conflict with the government.

While the humanitarian field include:

1. Conducting assessment of the elections and democracy.
2. Provide education about elections and democracy.
3. Provide training to the community about the elections and the democracy.
4. conduct monitoring elections and democracy.

1. UMUM (Lanjutan)

Keanggotaan

Keanggotaan Perludem pada dasarnya bersifat sukarela dan terbuka bagi setiap individu maupun organisasi yang memiliki komitmen terhadap persoalan pemilu dan Demokrasi.

Mekanisme dan syarat keanggotaan diatur dalam Anggaran Rumah Tangga.

Organisasi

Perludem memiliki organ yang terdiri dari Pembina pengurus dan pengawas.

Sumber Keuangan

Perludem mempunyai kekayaan awal yang merupakan kekayaan pendiri yang dipisahkan berjumlah Rp. 10.000.000 (sepuluh juta rupiah)

Selain itu sumber keuangan Perludem diperoleh dari :

1. Sumbangan atau bantuan yang tidak mengikat.
2. wakaf.
3. Hibah
4. Hibah wasiat, dan
5. Perolehan lain yang tidak bertentangan dengan Anggaran Dasar Yayasan dan Peraturan perundang-undangan yang berlaku.

1. GENERAL (Continued)

Membership

Perludem membership is a voluntary membership and be opened for individual or organization who have same concerned to the issue of elections and democracy.

Mechanism and requirement of membership was regulated in Articles of Association.

Organization

Perludem has organ composed of Trustees administrators and supervisors.

Source of Financial

Perludem has initial wealth is the wealth founder separated amounted to Rp.10,000,000 (ten million)

Furthermore Perludem financial resources obtained from:

1. *Donations or assistance that is not binding.*
2. *endowments.*
3. *Grant*
4. *Grant probate, and*
5. *Another acquisition that does not conflict with the Articles of Association Foundation and the legislation in force*

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 1 Maret 2016 sampai dengan 28 Februari 2017

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from March 1, 2016 until February 28, 2017

1. UMUM (Lanjutan)

Perubahan Anggaran Dasar

Perubahan Anggaran Dasar dilakukan di dalam Rapat Pembina.

Perubahan Anggaran Dasar dapat dilakukan apabila disetujui oleh sekurang-kurangnya 2/3 dari pembina yang menghadiri Rapat Pembina.

Pembubaran

Perkumpulan Perludem dapat dibubarkan jika diusulkan oleh minimal 2/3 (dua per tiga) dari jumlah anggota yang disampaikan secara tertulis yang disertai dengan alasan-alasan yang jelas, dan disahkan dengan keputusan Rapat Umum Anggota.

Apabila Perkumpulan PERLUDEM dibubarkan maka semua asset/harta kekayaannya (setelah diaudit) akan dihibahkan kepada Lembaga yang memiliki komitmen yang sama terhadap pemilu dan demokrasi.

Tata cara penghibahan harta kekayaan akan diatur di dalam Anggaran Rumah Tangga.

Pembina, Pengawas dan Pengurus

Berdasarkan Akta Pendirian Perkumpulan Untuk Demokrasi dan Pemilu Nomor 279 dari Notaris Gunawan Budilaksono, SH., M. Kn. tertanggal 15 November 2011, susunan Pembina, Pengawas dan Badan Pengurus Perkumpulan Untuk Pemilu dan Demokrasi untuk pertama kalinya akan dipimpin dan dijalankan oleh :

1. GENERAL (Continued)

Changes in Statutes of Association

Changes in Statutes of Association is done in builder Meeting.

Changes in Statutes of Association could be done if minimum 2/3 of members are approved in builder Meeting.

Dissolving

Association of Perludem can be dissolved if it is proposed by minimum of 2/3 (two third) number of members in written with clear reasoning, and validated by Member General Meeting.

If Association of PERLUDEM was dissolved, all of its assets and properties will be donated to Organization that have same commitment in electoral and democracy

Rules of Assets donation will be regulated in Article of Association.

Builder, Trustees and Board

Based on the deed of establishment of the Perkumpulan Untuk Pemilu dan Demokrasi (Perludem) No. 279 of Notary Budilaksono Gunawan, SH., M.Kn. dated November 15, 2011, formation of Board of Ethics and Board of Management for the first time will be executed by :

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 1 Maret 2016 sampai dengan 28 Februari 2017

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from March 1, 2016 until February 28, 2017

1. UMUM (Lanjutan)

Pembina dan pengawas

Pembina

Didik Supriyanto

Pengawas

Topo Santoso, SH.MH

Badan Pengurus

Direktur Eksekutif

Titi Anggraini

Deputi Direktur Internal

Rahmi Sosiowati

Bendahara

Irmalidarti

Board of Ethics

Coordinator

Supervisor

Board of Management

Executive Director

Deputy Director Internal

Finance Officer

1. GENERAL (Continued)

**1.b. Program Constructing Inclusive
Electoral Legal Reform In Indonesia
Grantor**

Perludem telah membuat kesepakatan dengan International Foundation for Electoral System (IFES) yaitu mengenai penggantian biaya operasional kegiatan CIERI untuk periode 1 Maret 2016 sampai dengan 28 Februari 2017, melalui surat perjanjian kerjasama No. 7060661/DFAT Agreement No. 70830 tanggal 25 February 2015.

Tujuan Proyek

Tujuan Di bawah DFATD-Kanada dan DFAT-Australia didanai memajukan Proses Pemilihan dan Demokrasi Program (AEPD), tiga tujuan utama adalah; 1) untuk memperkuat kerangka hukum pemilu; 2) untuk meningkatkan keterlibatan masyarakat dalam pengembangan kerangka hukum pemilu diperkuat; dan 3) untuk meningkatkan hubungan masyarakat sipil untuk masalah pemilu dan reformasi hukum pemilu. IFES akan bekerja dengan Perkumpulan Pemilu dan Demokrasi (Perludem) untuk mencapai tiga tujuan tersebut di bawah perjanjian subaward reformasi hukum Pemilihan Inclusive.

Estimasi biaya untuk program rumah pemilu sesuai dengan perjanjian kerjasama antara PERLUDEM dan IFES adalah sebesar USD 874,239 untuk pembiayaan proyek periode 1 Maret 2016 sampai dengan 28 Februari 2017

**1.b. Constructing Inclusive Electoral
Legal Reform In Indonesia Program
Grantor**

Perludem has made agreement with the International Foundation for Electoral Systems (IFES) regarding replenishment costs of operational activities of the CIERI for the period March 1, 2016 until February 28, 2017. through agreement No. 7060661/DFAT Agreement No. 70830 dated February 25, 2015.

Project Objective

Under the DFATD-Canada and DFAT-Australia funded advancing the Electoral Process and Democracy (AEPD) program, three main objective are ; 1) to strengthen the electoral legal framework; 2) to increase public involvement in the development of a strengthened electoral legal framework; and 3) to increase civil society's connection to election issues and electoral legal reform. IFES will work with Perkumpulan Pemilu dan Demokrasi (Perludem) to accomplish these three objective under the Inclusive Electoral legal reform subaward agreement.

Estimated cost for the program in accordance with the house election cooperation agreement between Perludem and IFES amounted to USD 874,239 for financing period March 1, 2016 until February 28, 2017

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 1 Maret 2016 sampai dengan 28 Februari 2017

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE ELECTORAL
LEGAL REFORM IN INDONESIA
PROGRAM**

For the period from March 1, 2016 until February 28, 2017

2. IKHTISAR KEBIJAKAN AKUNTANSI

a. Laporan Keuangan

Laporan Keuangan organisasi disajikan dalam Rupiah penuh disusun atas dasar akrual dengan konsep nilai historis. Laporan arus kas disajikan menggunakan metode tidak langsung (indirect method).

b. Periode Laporan

Periode laporan atas laporan keuangan yaitu dari tanggal 1 Maret 2016 sampai dengan 28 Februari 2017.

c. Pengakuan Penerimaan

Sumbangan dibukukan berdasarkan penerimaan kas.

Penerimaan dibukukan berdasarkan penyerahan jasa kepada pemberi kerja. Pengakuan disesuaikan dengan masa manfaatnya (dasar akrual).

d. Penerimaan dan Pengeluaran

Seluruh dana yang diterima serta bunga bank dicatat sebagai penerimaan dan seluruh biaya program serta biaya administrasi bank dicatat sebagai pengeluaran.

e. Nilai Tukar

Transaksi Rupiah dicatat dalam mata uang rupiah. Setiap transaksi dalam mata uang asing dikonversi dengan nilai tukar pada hari dimana terjadinya transaksi. Kurs untuk kas dan setara kas pada tanggal 28 Februari 2017 adalah USD 1= Rp.13,347.

2. SUMMARY OF ACCOUNTING POLICIES

a. Financial Statement

Organization's financial report presented in full Rupiah is prepared on the accrual basis with the concept of historical value. The report on cash flow is prepared with the indirect method.

b. Report Period

Report period of the financial statement from March 1, 2016 up to February 28, 2017.

c. Recognition of Receipt

Contribution is entered on the basis of cash receipt.

Receipt is entered on the basis of delivery of service to employer.

Burden is recognized in accordance with the period of utilization (accrual basis).

d. Receipt and Expenditure

All funds received, and bank interest was recorded as receipt then all program and bank administration were recorded as expenditure.

e. Exchange Rate

Financial Transactions were recorded in rupiah currency. Every transactions in foreign currency were converted with exchange rate at the day of the transaction occurred. Rates for cash and cash equivalent at February 28, 2017 is USD 1= Rp.13.347.

2. IKHTISAR KEBIJAKAN AKUNTANSI (Lanjutan)

f. Aset Tetap

Aset tetap dicatat sesuai dengan harga perolehan. Penyusutan atas aset tetap dihitung berdasarkan metode garis lurus basis (straight line method).

Beban pemeliharaan normal dibebankan pada laporan aktivitas tahun berjalan, sedangkan perbaikan penambahan, pemugaran, perluasan, dan lain-lain yang menambah masa manfaat atau kapasitas aset dikapitalisasi.

g. Aset Neto

Jumlah bersih dari pendapatan atas biaya selama tahun pelaporan disajikan sebagai aset neto. Perkumpulan menyajikan hibah atau wakaf dalam bentuk kas atau aktiva lain-lain sebagai sumbangan terikat jika hibah atau wakaf tersebut diterima dengan persyaratan yang membatasi penggunaan aktiva tersebut. Jika pembatasan dari penyumbang telah kadaluarsa, yaitu pada saat masa pembatasan telah berakhir atau pembatasan tujuan telah dipenuhi, aktiva bersih terikat temporer digolongkan kembali menjadi aktiva bersih tidak terikat dan disajikan dalam laporan aktivitas sebagai aktiva bersih yang dibebaskan dari pembatasan.

Organisasi menyajikan hibah atau wakaf berupa tanah, bangunan dan peralatan sebagai sumbangan tidak terikat kecuali jika ada pembatasan yang secara eksplisit menyatakan tujuan pemanfaatan aset tersebut dari penyumbang. Hibah atau wakaf untuk aset tetap dengan pembatasan eksplisit yang menyatakan tujuan pemanfaatan aset tersebut dan sumbangan berupa kas atau aset lain yang harus digunakan untuk memperoleh aset tetap disajikan sebagai sumbangan terikat.

2. ACCOUNTING POLICY (Continued)

f. Fixed Assets

Assets are expressed on the basis of the acquisition price. Depreciation on assets is constantly calculated on the basis of straight line method by estimating the period of utilization.

The normal maintenance burden is charged to the report on-going activity, while the repair, addition, rehabilitation, expansion, etc which increase the period of utilization or capacity of assets are capitalized.

g. Net Assets

The net balance of income against expenses during the year is accumulated as fund balance. The organization presents grant or wakaf in the forms of cash or other assets as a committed contribution, if the grant or wakaf is received with the condition which restricts the use of funds (the assets). if the restriction of the contribution has expired, namely at the time the period of the restriction has ended or the restriction of the goal has been met, the temporary committed fund balance (net assets) is regrouped into the uncommitted fund balance (net assets) and presented in the report on activities as the fund balance (net assets) which is exempted from restriction.

The organization present grant or wakaf in the form of land, building and equipment as uncommitted contribution, except if there is a restriction which explicitly states the goal of the utilization of the assets from contributor. The grant or wakaf for fixed asset with explicit restriction stating the goal of utilization of the asset and the contribution in the form of cash or other assets which must be used to acquire fixed asset, are presented as committed contribution.

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

3. KAS DAN SETARA KAS

Per 28 Februari 2017
As at February 28, 2017

Kas	-
Jumlah Kas	-
Bank :	
Bank Mandiri AC. 124-00-0661189-2 IDR	1.109
Jumlah bank	1.109
JUMLAH KAS & SETARA KAS	1.109

3. CASH AND CASH EQUIVALENT

Cash on hand	
Total Cash	
Bank :	
Bank Mandiri AC. 124-00-0661189-2 IDR	
Total cash in bank	
TOTAL CASH AND CASH EQUIVALENTS	

4. UANG MUKA & BIAYA DIBAYAR
DIMUKA

1 March 2016 s/d
28 Februari 2017/
March 1, 2016 until
February 28, 2017

Uang Muka & Biaya Dibayar Dimuka	389
JUMLAH UANG MUKA DAN BEBAN	
DIBAYAR DIMUKA	389

4. ADVANCES & PREPAID EXPENSES

Advances & Prepaid expenses	
TOTAL ADVANCES AND	
PREPAYMENTS	

5. LIABILITAS LANCAR

Per 28 Februari 2017
As at February 28, 2017

Pinjaman dari institusi	48.596
JUMLAH LIABILITAS LANCAR	48.596

5. CURRENT LIABILITIES

Loan from institution	
TOTAL CURRENT LIABILITIES	

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from March 1, 2016 until February 28, 2017
(In USD)

6. ASET NETO

Per 28 Februari 2017
As at February 28, 2017

Terikat Temporer
Program Constructing Inclusive Electoral
Legal Reform in Indonesia

(47.098)

Jumlah Terikat Temporer

(47.098)

6. NET ASSETS

*Temporary Restricted
Constructing Inclusive Electoral Legal
Reform in Indonesia Program*

Total Temporary Restricted

7. DANA DARI GRANTOR

1 Maret 2016 s/d
28 Februari 2017/
March 1, 2016 until
February 28, 2017

International Foundation for Electoral
System (IFES)

207.180

JUMLAH

207.180

7. FUND FROM GRANTOR

*International Foundation for Electoral
System (IFES)*

TOTAL

8. PENGELUARAN PROGRAM

1 Maret 2016 s/d
28 Februari 2017/
March 1, 2016 until
February 28, 2017

PENGELUARAN PROGRAM:

TENAGA KERJA DAN TUNJANGAN

Tenaga Kerja

Asisten Rumahtangga Kantor

Direktur Program, Titi Anggraini

Manager Keuangan, Irma Lidarti

Asisten Admin, Bayu Setiadi

Asisten Kantor, Jayadi

15.488

3.236

1.947

1.448

Jumlah dipindahkan

22.119

8. PROGRAM EXPENDITURES

PROGRAM EXPENDITURE:

LABOUR AND BENEFITS

Labour

Home Office Assistance

Titi Anggraini, Program Director

Irma Lidarti, Finance Manager

Bayu Setiadi, Admin Assistant

Jayadi, Office Assitant

Amount carried forward

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from March 1, 2016 until February 28, 2017
(In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

8. PROGRAM EXPENDITURE (Continued)

Jumlah pindahan	22.119	Amount brought forward
Kerangka Hukum Pemilihan - Program Inisiatif Hukum Omnibus		Electoral Legal Framework- Omnibus Law Initiative Program
<i>Manajer Program (Kantor Sekretariat), Khoirunnisa</i>	10.524	<i>Khoirunnisa, Program Manager (Secretariat Office)</i>
<i>Asisten Program (Kantor Sekretariat), Ibrohim</i>	5.783	<i>Ibrohim, Program Assistant (Secretariat Office)</i>
<i>Legal Drafting Assistant (Kantor Sekretariat), Catherine Natali</i>	6.124	<i>Catherine Natali, Legal Drafting Assistant (Secretariat Office)</i>
<i>Office Assistant (Kantor Sekretariat), Agus</i>	2.868	<i>Agus, Office Assistant (Secretariat Office)</i>
<i>Security (Kantor Sekretariat), Imam</i>	2.691	<i>Imam, Security (Secretariat Office)</i>
<i>Security (Kantor Sekretariat), Susanto</i>	3.086	<i>Susanto, Security (Secretariat Office)</i>
<i>Legal Drafting Assistant (Kantor Sekretariat)</i>	5.617	<i>Legal Drafting Assistant (Secretariat Office)</i>
Program Portal Rumah Pemilu		Rumah Pemilu/Election Portal Program
<i>Program Manajer Election Portal, Usep H</i>	11.170	<i>Usep H, Program Manager Election Portal</i>
<i>Staff Keuangan, Ari DK</i>	5.104	<i>Ari DK, Finance Officer</i>
<i>Staff Web IT, Mardiansyah</i>	8.129	<i>Mardiansyah, Web IT Officer</i>
<i>TBD, Pimpinan Redaksi</i>	-	<i>TBD, Editor-in-Chief</i>
<i>Editor, Kholil</i>	5.750	<i>Kholil, Editor</i>
<i>Reporter Berita Lokal, Nurul A</i>	4.476	<i>Nurul A, Local News Reporter</i>
<i>Reporter Nasional, Mahardika</i>	5.617	<i>Mahardika, National Reporter</i>
<i>Staff Media Sosial, Mita P</i>	6.125	<i>Mita P, Social Media Officer</i>
<i>Spesialis Data, Diah S</i>	3.943	<i>Diah S, Data Specialist</i>
<i>Kolektor Data, Sebastian</i>	4.404	<i>Sebastian, Data Collector</i>
<i>Penterjemah, Djohan</i>	9.055	<i>Djohan, Translator</i>
<i>Reporter Nasional, Rikky</i>	4.676	<i>Rikky, National Reporter</i>
TOTAL TENAGA KERJA	127.263	TOTAL LABOR

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

Tunjangan

Asisten Rumahtangga Kantor

Direktur Program, Titi Anggraini

1.259

Manager Keuangan, Irma Lidarti

256

Asisten Admin

157

Asisten Kantor

110

Program Inisiatif Hukum Omnibus
- Kerangka Hukum Pemilihan

Manajer Program (Kantor

697

Sekretariat), Lia Wulandari

Asisten Program (Kantor

390

Sekretariat), Ibrahim

Legal Drafting Assistant (Kantor

482

Sekretariat), Catherine Natali

Office Assistant (Kantor

213

Sekretariat), Agus

Security (Kantor Sekretariat),

220

Susanto

Security (Kantor Sekretariat), Imam

194

Legal Drafting Assistant (Kantor

472

Sekretariat), Fadli R

Program Portal Rumah Pemilu

Program Manajer Election Portal,

592

Usep H

Staff Keuangan, Ari DK

393

Staff Web IT, Mardiansyah

581

TBD, Pimpinan Redaksi

Editor, Kholil

472

Reporter Berita Lokal, Deborah

432

Reporter Nasional, Mahardika

427

Staff Media Sosial, Mita P

393

Spesialis Data, Diah S

275

Kolektor Data, Sebastian

637

Penterjemah, Djohan

74

TBD, Reporter Nasional

TOTAL TUNJANGAN

8.728

TOTAL TENAGA KERJA DAN
TUNJANGAN

135.992

8. PROGRAM EXPENDITURES (Continued)

Fringe Benefit

Home Office Assistance

Titi Anggraini, Director Program

Irma Lidarti, Finance Manager

Admin Assistant

Office Assistant

Electoral Legal Framework-
Omnibus Law Initiative Program

Lia Wulandari, Program Manager

Electoral Legal Framework

Ibrahim, Program Assistant

(Secretariat Office)

Catherine Natali, Legal Drafting

Assistant (Secretariat Office)

Agus, Office Assistant (Secretariat

Office)

Susanto, Security (Secretariat

Office)

Imam, Security (Secretariat Office)

Fadli R, Legal Drafting Assistant

(Secretariat Office)

Rumah Pemilu/Election Portal

Program

Usep H, Program Manager Election

Portal

Ari DK, Finance Officer Rumah

Pemilu

Mardiansyah, Web IT Officer

TBD, Editor-in-Chief

Kholil, Editor

Deborah, Local News Reporter

Mahardika, National Reporter

Mita P, Social Media Officer

Diah S, Data Specialist

Sebastian, Data Collector

Djohan, Translator

TBD, National Reporter

TOTAL BENEFITS

TOTAL LABOR AND
BENEFITS

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

KONSULTAN (Lokal, Layanan Profesional)
Konsultan Lokal

Program Inisiatif Hukum Omnibus
- Kerangka Hukum Pemilihan

Didik Supriyanto, Pakar Pemilihan
Umum

8.712

TBD, Drafter Hukum Senior

2.271

Pengamat, Heroik Pratama

7.201

TBD, Rekanan Drafter Hukum

612

Program Portal Rumah Pemilu

TBD, Konsultan Penilaian
Website

-

TBD, Layanan Terjemahan

825

TBD, Programer Website

-

TBD, Konsultan Media Sosial

-

TBD, Konsultan VPS

-

TBD, Konsultan Pengembangan
Sistem, Instansi & Infrastruktur

-

Jasa Profesional (Non-program)

TBD, Jasa Profesional -
Pemeliharaan Website

59

Jasa Profesional - Evaluasi &
Monitoring, Rahmi Sosiawati

2.003

TBD, Jasa Profesional - Audit
Tahunan

4.170

TBD, Jasa Profesional - Desain
Grafik

2.576

TOTAL KONSULTAN

28.429

8. PROGRAM EXPENDITURES (Continued)

CONSULTANTS (Local, Professional Services)
Local Consultant

Electoral Legal Framework-
Omnibus Law Initiative Program

Didik Supriyanto, National
Election Expert

TBD, Senior Legal Drafter

Heroik Pratama, Observer

TBD, Legal Drafting Associate

**Rumah Pemilu/Election Portal
Program**

TBD, Website Assessment
Consultant

TBD, Service External Translation

TBD, Web Programmer

TBD, Social Media Consultant

TBD, VPS Consultant

TBD, System Development and
Installation and Infrastructure
Consultant

**Professional Services (Non-
programatic)**

TBD, Professional Service -
Website maintenance

Rahmi Sosiawati, Prof Service -
Monitoring and Evaluation

TBD, Prof Service - Annual Audit

TBD, Prof Service - Design
Graphic

TOTAL CONSULTANTS

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

MEBEL DAN PERALATAN (Dibawah \$5.000)

Program Inisiatif Hukum

Omnibus - Kerangka Hukum

Pemilihan

Pembelian Mebel (Meja Kerja, Kursi & Meja)*

Meja Ruang Meeting

Kursi Ruang Meeting

Kursi Asisten Kantor & Kemanan

Kursi - Staff

Meja - Staff

Staff - drawer

Lemari File

Meja - Keamanan

Lemari - Dapur

Mesin Kopi

Dispenser

Perabot Dapur

Meja Makan & Kursi - Dapur

Pembelian Peralatan*

Komputer

Notebook

Telepon & Mesin Fax

Mesin Printer

Router Wi-Fi

Kamera Digital

Perekam Suara Digital

Scanner

Peralatan Untuk Ruang Meeting

LED TV 32"

Webcam HD

Proyektor

Kabel VGA (1.5 m and 10 m)

Kabel HDMI

Layar

Air Conditioner (AC)

Sewa Peralatan (mesin fotocopy

Jumlah dipindahkan

8. PROGRAM EXPENDITURES (Continued)

FURNITURE AND EQUIPMENT (Below \$5000)

Electoral Legal Framework-

Omnibus Law Initiative

Program

Furniture Purchase (e.g. Desk, Chair, and tables)*

Meeting room table

Meeting room chairs

Office Assistant and Security -

Staff - chairs

Staff - desk

Staff - drawer

Filing cabinet

Security - desk

Pantry - cupboard

Coffee machine

Water dispenser

Pantry Furnishings

Pantry - dining table and chairs

Equipment purchase*

Computer

Notebook

Telephones and fax machine

Printer machine

Internet Wireless Router

Digital Camera

Digital Recorder

Scanner

Equipment for the meeting room

LED TV 32"

Webcam HD

Projector

VGA Cable (1.5 m and 10 m)

HDMI Cable

Screen

Air Conditioner (AC)

Equipment rental (small photocopy

Amount carried forward

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

Jumlah pindahan

Program Portal Rumah Pemilu

Pembelian Peralatan

Clip-on mic (Krezt DTD 37 HL)

Hard Disk External (Seagate 1 Tb)

Baterai Kamera (Baterai Isi Ulang
SONY)

Powerbank (Sony CP-B20 20000
mAh)

Kamera (HDR-PJ340)

Sony 32GB Micro SD Card

Server Live Streaming

441

Telestream Wirecast Pro

TOTAL MEBEL DAN PERALATAN

441

**Komoditas (Pemakaian Berdasarkan
Program)**

Percetakan

Draft Teks Hukum & Narasi Hukum

3.836

Jumal

4.210

Print Ringkasan kodifikasi

691

**TOTAL KOMODITAS(Pemakaian
Berdasarkan Program)**

8.736

8. PROGRAM EXPENDITURES (Continued)

Amount brought forward

**Rumah Pemilu/Election Portal
Program**

Equipment purchase

Clip-on mic (Krezt DTD 37 HL)

External hard disc (Seagate 1 Tb)

Camera battery (Rechargeable
Battery SONY)

Powerbank (Sony CP-B20 20000
mAh)

Camera (HDR-PJ340)

Sony 32GB Micro SD Card

Server Live Streaming

Telestream Wirecast Pro

TOTAL FURNITURE AND

COMMODITIES (Programatic Usage)

Printing

Draft Legal Text & Legal Narrative

Journal

Printing Summary Codification

**TOTAL COMMODITIES
(Programatic Usage)**

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

BEBAN KANTOR

Home Office*

Sewa Kantor	2.811
Perbaikan & Pemeliharaan	409
Keperluan	893
Komunikasi	845
Internet	728
Peralatan Kantor	2.545
Transportasi	1.986
Iuran	350
Pengiriman & Penanganan	33

Kantor Sekretariat (Kantor Reformasi Hukum Pemilu)

Sewa Kantor	24.701
F & E Perbaikan & Pemeliharaan	2
Keperluan	1.827
Komunikasi	611
Internet	1.251
Peralatan Kantor	3.189
Transportasi	705
Iuran	484

TOTAL BEBAN KANTOR

43.369

8. PROGRAM EXPENDITURE (Continued)

OFFICE EXPENSES

Home Office*

Office Rent
Repairs & Maintenance
Utilities
Communication
Internet
Office Supplies
Transportation
Subscription
Shipping & Handling

Secretariat Office (Electoral Legal Reform Office)

Office Rent
F & E Repairs/Maintenance
Utilities
Communication
Internet
Office Supplies
Transportation
Subscription

TOTAL OFFICE EXPENSES

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

BEBAN ACARA KHUSUS

*Perjalanan ke 3 Provinsi (Medan,
Semarang, Makassar)*

**Program Inisiatif Hukum
Omnibus - Kerangka Hukum
Pemilihan**

*Komite Pengarah Seminar
(Konsinyering) (Kegiatan 1.2.4)*

Refreshments 353

Honorarium Komite Pengarah 4.298

Diskusi Media (Kegiatan 2.2.1)

Refreshments 4.843

Honorarium Narasumber 1.983

*Pertemuan advokasi dengan DPR,
Tim Ahli DPR dan MOHA (Kegiatan
2.2.2)*

Refreshments 190

Honor Komite Pengarah 152

Pertemuan CSO

Refreshments 1.709

Honor Komite Pengarah -

Konsultasi Umum (Kegiatan 2.1.1)

Paket Meeting 3.060

Honorarium Narasumber 873

Honorarium Notulis 314

Honorarium Komite 593

Internalisasi Koalisi

Paket Meeting 4.909

Honor Komite Pengarah 1.572

Honorarium sub-komite 1.871

*Lokakarya dengan Media dan Tim
Ahli DPR*

Refreshments 402

Honorarium Narasumber -

Desain & Penyusunan Undangan -

Percetakan Undangan -

Pos & Kurir -

Jumlah dipindahkan

27.124

8. PROGRAM EXPENDITURES (Continued)

SPECIAL EVENTS EXPENSES

*Travel to 3 provinsi (Medan,
Semarang, Makassar)*

**Electoral Legal Framework-
Omnibus Law Initiative**

*Steering committee seminar
(konsinyering) (Activity 1.2.4)*

Refreshments

Steering Committee honorarium

Media Discussion (Activity 2.2.1)

Refreshments

Resource Person Honorarium

*Advocacy Meeting-with DPR, Expert
Team of DPR and MOHA (Activity
2.2.2)*

Refreshments

Steering Committee honorarium

CSO Meeting

Refreshments

Steering Committee honorarium

Public Consultation (Activity 2.1.1)

Meeting Package

Resource Person Honorarium

Notetaker Fee

Committee Fee

Internalisasi Koalisi

Meeting Package

Steering Committee honorarium

Sub-Committee Honorarium

*Workshop with Media and Expert
Team DPR*

Refreshments

Honorarium for resource person

Design and layout invitation

Printing Invitation

Postage & Courier

Amount carried forward

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

8. PROGRAM EXPENDITURES (Continued)

Jumlah pindahan	27.124	Amount brought forward
<i>Seminar Inisiatif Hukum Omnibus</i>		<i>Seminar Omnibus Law Initiatives</i>
<i>Paket Meeting</i>	<i>3.739</i>	<i>Meeting Package</i>
<i>Honorarium Narasumber</i>	<i>1.907</i>	<i>Resource Person Honorarium</i>
<i>Transportasi Narasumber</i>	<i>113</i>	<i>Transport for resource person</i>
<i>Percetakan backdrop & banner</i>	<i>157</i>	<i>Printing backdrop & banner</i>
<i>Pemantauan</i>		<i>Monitoring</i>
<i>Refreshment</i>	<i>-</i>	<i>Refreshment</i>
<i>Transportasi Pengamat</i>	<i>442</i>	<i>Transportation for Observer</i>
<i>Diskusi Medis</i>		<i>Medis Discussion</i>
<i>Refreshment</i>	<i>-</i>	<i>Refreshment</i>
<i>Honorarium Narasumber</i>	<i>-</i>	<i>Honorarium for resource person</i>
<i>Pengawasan</i>		<i>Monitoring</i>
<i>Transportasi Pengamat</i>	<i>-</i>	<i>Transportation for Observer</i>
Program Portal Rumah Pemilu		Rumah Pemilu/Election Portal
<i>Penghargaan - Citizen Journalism</i> <i>(Kegiatan 3.2.1)</i>		<i>Awards - Citizen Journalism (Activity</i> <i>3.2.1)</i>
<i>Penghargaan untuk kuis Twitter</i> <i>(Kegiatan 3.2.2)</i>		<i>Award for Twitter quiz (Activity 3.2.2)</i>
<i>Pelatihan Jumalistik di Kampus</i> <i>(Kegiatan 3.2.3)</i>		<i>Conducting journalistic training in</i> <i>campus (Activity 3.2.3)</i>
<i>Paket Pertemuan</i>	<i>-</i>	<i>Meeting Package</i>
<i>Fee Narasumber Lokal</i>	<i>-</i>	<i>Local resource person fee</i>
<i>Peralatan Training</i>	<i>-</i>	<i>Training Kits</i>
<i>Fee Notulis</i>	<i>-</i>	<i>Notetaker fee</i>
<i>Fee Panitia Lokal</i>	<i>-</i>	<i>Local committee fee</i>
<i>Sewa LCD</i>	<i>-</i>	<i>LCD Rent</i>
<i>Laporan Berkala Kmpus (Kegiatan</i> <i>3.2.4)</i>	<i>-</i>	<i>Newsletter Campus (Activity 3.2.4)</i>
<i>Training Jumalistik di Yogyakarta</i>	<i>-</i>	<i>Journalistic Training in Yogyakarta</i>
<i>Kontributor Jumalistik Lokal di</i> <i>Provinsi</i>	<i>-</i>	<i>Local journalist contributor in</i> <i>provinces</i>
TOTAL BEBAN ACARA KHUSUS	33.482	TOTAL SPECIAL EVENTS

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

**PERJALANAN (Penerbangan,
Transport Lokal, Belanja Harian,
Lainnya)**

Penerbangan Domestik (pulang pergi)

Prof. Saldi Isra, Pertemuan Komite Pengarah (Padang-Jakarta)	435
Prof. Ramlan Surbakti, Pertemuan Komite Pengarah (Surabaya-Konsultasi Umum di Padang)	414
Konsultasi Umum di Jayapura	1.016
Konsultasi Umum di Makassar	2.033
Konsultasi Umum di Surabaya	948
Travel ke Jogjakarta	672
Travel ke Jogjakarta	116
Kemah Akbar - Biaya Penerbangan (Jakarta - Makassar - Jakarta)	-

Per Diem and Accomodation

Seminar Komite Pengarah - Perdiem	290
Seminar Komite Pengarah - Akomodasi	199
Konsultasi Umum di Padang - Perdiem	260
Konsultasi Umum di Padang - Akomodasi	-
Konsultasi Umum di Jayapura - Perdiem	283
Konsultasi Umum di Jayapura - Akomodasi	339
Konsultasi Umum di Makassar - Perdiem	182
Konsultasi Umum di Makassar - Akomodasi	-
Konsultasi Umum di Surabaya - Perdiem	130
Konsultasi Umum di Surabaya - Akomodasi	106
Internalisasi - Perdiem	-
Jogjakarta - Perdiem	80
Kemah Akbar - Belanja Harian	-
Kemah Akbar - Akomodasi	-

Jumlah dipindahkan

7.504

8. PROGRAM EXPENDITURES (Continued)

**TRAVEL (Airfare, Local Transport,
Per Diem, Other)**

Domestic Airfare (roundtrip)

Prof. Saldi Isra, Steering Committee meetings (Padang-Jakarta)	
Prof. Ramlan Surbakti, Steering Committee meetings (Surabaya-Public Consulting in Padang)	
Public Consulting in Jayapura	
Public Consulting in Makassar	
Public Consulting in Surabaya	
Travel to Jogjakarta	
Kemah Akbar - Airfare (Jakarta - Makassar - Jakarta)	

Per Diem and Accomodation

Steering Committee seminar - Perdiem	
Steering Committee seminar - Accommodation	
Public Consulting in Padang - Perdiem	
Public Consulting in Padang - Accommodation	
Public Consulting in Jayapura - Perdiem	
Public Consulting in Jayapura - Accommodation	
Public Consulting in Makassar - Perdiem	
Public Consulting in Makassar - Accommodation	
Public Consulting in Surabaya - Perdiem	
Public Consulting in Surabaya - Accommodation	
Internalisasi - Perdiem	
Jogjakarta - Perdiem	
Kemah Akbar - Perdiem	
Kemah Akbar - Accomodation	

Amount carried forward

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 1 Maret 2016 sampai dengan 28 Februari 2017
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from March 1, 2016 until February 28, 2017
(In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

Jumlah pindahan **7.504**

Local Transport (roundtrip)

Seminar Komite Pengarah (1) -
tunjangan transportasi 75

Pertemuan Advokasi (12) -
tunjangan transportasi 1.870

Pertemuan CSO (8) - tunjangan
transportasi 3.839

Konsultasi Umum di Padang,
Jayapura, Surabaya dan Makassar -
tunjangan transportasi inter-
regency/city 709

Konsultasi Umum di Padang,
Jayapura, Surabaya dan Makassar -
tunjangan transportasi di lokasi 754

Internalisasi - Tunjangan
transportasi 430

Lokakarya - Tunjangan transportasi 91

Transportasi Darat untuk
Konsinyering -

Pertemuan Komite Pengarah -
tunjangan transportasi -

Kemah Akbar - Transport Lokal -

TOTAL PERJALANAN **15.272**

BEBAN LANGSUNG LAINNYA

Administrasi Umum (Admin Bank,
Materai, Buku-Cek, etc.) 65

Terjemahan (Program Inisiatif
Hukum Omnibus Law) -

TOTAL BEBAN LANGSUNG
LAINNYA **65**

TOTAL PENGELUARAN **265.786**

8. PROGRAM EXPENDITURES (Continued)

Amount brought forward

Local Transport (roundtrip)

Steering Committee seminar (1) -
transport allowance

Advocacy meetings (12) - transport
allowance

CSO meetings (8) - transport
allowance

Public Consultation in Padang,
Jayapura, Surabaya and Makassar -
Transport allowance inter-
regency/city

Public Consultation in Padang,
Jayapura, Surabaya and Makassar -
Transport allowance in location

Internalisasi - Transport allowance

Workshop - Transport allowance

Land transport for Konsinyering

Steering Committee meeting -
transport allowance

Kemah Akbar - Local transport

TOTAL TRAVEL

OTHER DIRECT EXPENSES

General Administration (Bank
charge, stamp, cheque -book, etc.)

Translation (Omnibus Law Initiative
Program)

TOTAL OTHER DIRECT
EXPENSES

TOTAL EXPENDITURES