

**Perkumpulan Untuk Pemilu dan Demokrasi//
Association for Election and Democracy
Laporan Keuangan / Financial Statements
Program Constructing Inclusive
Electoral Legal Reform In Indonesia**

Periode 15 Februari 2015 sampai dengan 29 Februari 2016/
For the period from February 15, 2015 until February 29, 2016
dan Laporan Auditor Independen/
and Independent Auditor's Report

**Perkumpulan Untuk Pemilu
dan Demokrasi (Perludem)**

Laporan Keuangan

**PROGRAM CONSTRUCTING
INCLUSIVE ELECTORAL LE-
GAL REFORM IN INDONESIA**

untuk periode dari tanggal 15 Februari
2015 sampai dengan 29 Februari 2016
dan Laporan Auditor Independen

**Perkumpulan Untuk Pemilu
dan Demokrasi (Perludem)**

Financial Statements

**CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM
IN INDONESIA PROGRAM**

*for the period from February 15, 2015
until February 29, 2016 and
Independent Auditor's Report*

Daftar Isi

Table of contents

	<u>Halaman / Pages</u>	
Surat Pernyataan Pengurus		<i>Management Statement</i>
Laporan Auditor Independen		<i>Independent Auditor's Report</i>
<u>Laporan Keuangan :</u>		<u><i>Financial Statements</i></u>
Laporan Posisi Keuangan.....	1	<i>Statement of Financial position</i>
Laporan Aktivitas	2	<i>Activities Report</i>
Laporan Atas Perubahan Aktiva Bersih	3	<i>Statement of Changes in Net Assets</i>
Laporan Arus Kas.....	4	<i>Statement of Cash Flows</i>
Catatan Atas Laporan Keuangan	5-22	<i>Notes to Financial Statements</i>



Perludem

PERKUMPULAN UNTUK PEMILU DAN DEMOKRASI

**PERKUMPULAN UNTUK PEMILU DAN DEMOKRASI (PERLUDEM)
STATEMENT OF MANAGEMENT
REGARDING THE RESPONSIBILITY FOR THE FINANCIAL STATEMENTS OF
CONSTRUCTING INCLUSIVE ELECTORAL LEGAL REFORM IN INDONESIA PROGRAM (CIERI)
FOR THE PERIOD FROM FEBRUARY 15, 2015 UNTIL FEBRUARY 29, 2016**

We the undersigned :

1. Name : Titi Anggraini
Office Address : Jalan Tebet Timur IVF No. 16 Tebet Jakarta Selatan

Home Address : Vila Dago Blok G.1/25 RT 001 RW 024 Kel. Benda Baru, Kec. Pamulang, Kota Tangerang
ID Number : 3674065210790008
Title : Executive Director
2. Name : Rahmi Sosiowati
Office Address : Jalan Tebet Timur IVF No. 16 Tebet Jakarta Selatan

Home Address : Jl. Singgalang A No. 149 RT 08 RW 09 Jaka Sampurna Bekasi Barat
ID Number : 3275024801790011
Title : Internal Deputy Director

Declare that :

1. We are responsible for the preparation and presentation of the financial statements of Constructing Inclusive Electoral Legal Reform in Indonesia Program (CIERI) as at the date.
2. The financial statements of the Program have been prepared and presented in accordance with financial accounting standards generally accepted in Indonesia.
3. a. All information contained in the financial statements of the Program has been disclosed in a complete and truthful manner.

b. The financial statements of the Program do not contain any incorrect information or material fact, nor do they omit information or material fact;
4. We are responsible for the internal control system of the Program.

We certify the accuracy of this statement.

For and on behalf of the Foundation

Jakarta, February 28, 2017


Titi Anggraini
Executive Director




Rahmi Sosiowati
Internal Deputy Director



Yanuar & Riza

Certified Public Accountants

KANTOR AKUNTAN PUBLIK YANUAR & RIZA
SK MENTERI KEUANGAN NO. 451 / KM.1 / 2010

LAPORAN AUDITOR INDEPENDEN

No. 003/YR/AS/2-17

Kepada Yth :

Pengurus
Perkumpulan Untuk Pemilu dan Demokrasi
(Perludem)
Jakarta—Indonesia

Kami telah mengaudit laporan posisi keuangan **Program Constructing Inclusive Electoral Legal Reform In Indonesia** untuk periode dari tanggal 15 Februari 2015 sampai dengan tanggal 29 Februari 2016, yang meliputi Laporan Posisi Keuangan, Laporan Aktifitas, Laporan Perubahan Aktiva bersih, Laporan Arus Kas, dan kebijakan akuntansi penting dan informasi penjelasan lainnya untuk periode tersebut.

Tanggung Jawab Manajemen Atas Laporan Keuangan

Manajemen bertanggung jawab atas penyusunan dan penyajian wajar laporan keuangan tersebut sesuai dengan Standar Akuntansi Keuangan di Indonesia, dan atas pengendalian internal yang dianggap perlu oleh manajemen untuk memungkinkan penyusunan laporan keuangan yang bebas dari kesalahan penyajian material, baik yang disebabkan oleh kecurangan maupun kesalahan.

INDEPENDENT AUDITOR'S REPORT

No. 003/YR/AS/2-17

Board of Management:

*Association for Election and Democracy
(Perludem)
Jakarta—Indonesia*

We have audited the accompanying financial statements of **Constructing Inclusive Electoral Legal Reform In Indonesia Program** for the period from February 15, 2015 until February 29, 2016 which comprise the Statement of Financial Position, Activities Report, Statement of Changes in Net Assets, Cash Flows, and summary of significant accounting policies and other explanatory information for the period.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of such financial statements in accordance with Indonesian Financial Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

NOTICE TO READERS

The accompanying financial statements are intended to present the financial position, result of operations, changes in shareholders' equity and cash flows in accordance with accounting principles and practices generally accepted in Indonesia and not that of any other jurisdictions. The standards, procedures and practices to audit such financial statements are those generally accepted and applied in Indonesia.



Yanuar & Riza

Certified Public Accountants

KANTOR AKUNTAN PUBLIK YANUAR & RIZA
SK MENTERI KEUANGAN NO. 451/KM.1/2010

Tanggung Jawab Auditor

Tanggung jawab kami adalah untuk menyatakan suatu opini atas laporan keuangan tersebut berdasarkan audit kami. Kami melaksanakan audit berdasarkan standar audit yang ditetapkan oleh Institut Akuntan Publik Indonesia. Standar tersebut mengharuskan kami untuk mematuhi ketentuan etika serta merencanakan dan melaksanakan audit untuk memperoleh keyakinan memadai tentang apakah laporan keuangan tersebut bebas dari kesalahan penyajian material.

Suatu audit melibatkan pelaksanaan prosedur untuk memperoleh bukti audit tentang angka-angka dan pengungkapan dalam laporan keuangan. Prosedur yang dipilih tergantung pada pertimbangan auditor, termasuk penilaian atas resiko kesalahan penyajian material dalam laporan keuangan, baik yang disebabkan oleh kecurangan maupun kesalahan. Dalam melakukan penilaian resiko tersebut, auditor mempertimbangkan pengendalian internal yang relevan dengan penyusunan dan penyajian wajar laporan keuangan entitas untuk merancang prosedur audit yang tepat sesuai dengan kondisinya, tetapi bukan untuk tujuan menyatakan opini atas keefektifan pengendalian internal entitas. Suatu audit juga mencakup pengevaluasian atas ketepatan kebijakan akuntansi yang digunakan dan kewajaran estimasi akuntansi yang dibuat oleh manajemen, serta pengevaluasian atas penyajian laporan keuangan secara keseluruhan.

Kami yakin bahwa bukti audit yang telah kami peroleh adalah cukup dan tepat untuk menyediakan suatu basis bagi opini audit kami.

Auditor's responsibility

Our responsibility is to express an opinion on such financial statements based on our audit. We conducted our audit in accordance with Standards on Auditing established by the Indonesian Institute of Certified Public Accountants. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether such financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

NOTICE TO READERS

The accompanying financial statements are intended to present the financial position, result of operations, changes in shareholders' equity and cash flows in accordance with accounting principles and practices generally accepted in Indonesia and not that of any other jurisdictions. The standards, procedures and practices to audit such financial statements are those generally accepted and applied in Indonesia.



Yanuar & Riza

Certified Public Accountants

KANTOR AKUNTAN PUBLIK YANUAR & RIZA
SK MENTERI KEUANGAN NO. 451/KM.1/2010

Opini Wajar Tanpa Pengecualian

Menurut opini kami, laporan keuangan terlampir menyajikan secara wajar, dalam semua hal yang material, posisi keuangan Program Contracting Inclusive Electoral Legal Reform In Indonesia per tanggal 29 Februari 2016, serta kinerja keuangan dan arus kasnya untuk periode yang berakhir pada tanggal tersebut, sesuai dengan Standar Akuntansi Keuangan di Indonesia.

Unqualified Opinion

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Contracting Inclusive Electoral Legal Reform In Indonesia Program as at February 29, 2016. and its financial performance and cash flows for the period then ended, in accordance with Indonesian Financial Accounting Standards.

28 Februari 2017 / February 28, 2017

KAP Yanuar & Riza

Izin Kantor Akuntan Publik No. 451/KM.1/2010 / *Public Accountant Firm License No. 451/KM.1/2010*

Drs. Yanuar Mulyana, Ak. CPA

Izin Akuntan Publik No. AP 0676 / *Public Accountant License No. AP0676*

NOTICE TO READERS

The accompanying financial statements are intended to present the financial position, result of operations, changes in shareholders' equity and cash flows in accordance with accounting principles and practices generally accepted in Indonesia and not that of any other jurisdictions. The standards, procedures and practices to audit such financial statements are those generally accepted and applied in Indonesia.

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN POSISI KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA
 Per 29 februari 2016 (Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
STATEMENT OF FINANCIAL POSITION
OF CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM
 As at February 29, 2016 (In USD)

	Catatan/ Notes	Per 29 Februari As at February 29, 2016	
ASET			ASSETS
Aset Lancar			Current Assets
Kas dan setara kas	2c, 2d, 3	1.125	Cash and cash equivalents
Uang Muka & Biaya Dibayar Dimuka	4	10.634	Advances and Prepaid Expenses
Jumlah Aset Lancar		11.759	Total current assets
TOTAL ASET		11.759	TOTAL ASSETS
LIABILITAS DAN ASET NETO			LIABILITIES AND NET ASSETS
Liabilitas			Liabilities
Liabilitas Lancar	5	251	Current Liabilities
Total Liabilitas		251	Total Liabilities
Aset Neto			Net Assets
Terikat Temporer	2g, 6	11.508	Temporary Restricted
Total Aset Bersih		11.508	Total Net Assets
TOTAL KEWAJIBAN DAN ASET BERSIH		11.759	TOTAL LIABILITIES AND NET ASSETS

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN AKTIVITAS
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
ACTIVITIES REPORT OF
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

		15 Februari 2015 s/d 29 Februari 2016 / Catatan/ Notes	February 15, 2015 until February 29, 2016	
PENERIMAAN				RECEIPTS
Dana dari Grantor	2c, 2d, 7		282.425	Fund from Grantor
Total Penerimaan			282.425	Total Receipt
PENGELUARAN				EXPENDITURES
Program				Programs
Tenaga Kerja & Tunjangan	2d, 8		108.540	Labour & Benefits
Konsultan			36.382	Consultants
Perlengkapan & Peralatan			11.751	Furniture & Equipments
Komoditas			8.035	Commodities
Beban Kantor			45.696	Office Expenses
Beban Kegiatan Special			48.103	Special Events Expenses
Perjalanan Dinas			11.789	Travel Expenses
Beban Langsung Lain-lain			621	Other Direct Expenses
Total Pengeluaran			270.917	Total Expenditures
Penurunan Aset Neto			11.508	Decrease in Net Assets
Saldo Awal Aset Neto			-	Beginning Balance of Net Asset
Saldo Akhir Aset Neto			11.508	Ending Balance of Net Asset

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN PERUBAHAN AKTIVA BERSIH
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
STATEMENT OF CHANGES IN NET ASSETS
CONSTRUCTING INCLUSIVE ELECTORAL
LEGAL REFORM IN INDONESIA
PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

	Terikat Temporer / Temporary Restricted	
Saldo Awal	-	Beg. Balance
Penambahan/(pengurangan) Aset Neto		<i>Increase/(decrease) in Net Assets</i>
Periode 15 Februari 2015 -		<i>For the period February 15, 2015 until -</i>
sampai dengan 29 Februari 2016	11.508	<i>February 29, 2016</i>
Saldo akhir, 29 February 2016	11.508	Ending Balance, February 29, 2016

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
LAPORAN ARUS KAS
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
STATEMENT OF CASH FLOWS OF
CONSTRUCTING INCLUSIVE ELECTORAL
LEGAL REFORM IN INDONESIA
PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

	15 Februari 2015 s/d 29 Februari 2016 / February 15, 2015 until February 29, 2016	
Aliran Kas Dari Aktivitas Operasi		Cash Flows From Operating Activities
Pengurangan aset bersih	11.508	<i>Decrease in net assets</i>
Perubahan Aset Neto:		Changes in fund balance:
kenaikan/(penurunan) pada uang muka	(10.634)	<i>Increase/(decrease) in advance</i>
kenaikan/(penurunan) pada kewajiban	251	<i>Increase/(decrease) in liabilities</i>
Kas bersih diterima dari aktifitas operasi	1.125	Net cash provided by operating activities
Aliran Kas Dari Aktivitas Investasi	-	Cash Flows For Investing Activities:
Aliran Kas Dari Aktivitas Pendanaan	-	Cash Flows From Financing Activities
Kenaikan/(penurunan) bersih kas dan setara kas	1.125	Net increase/(decrease) in cash and cash equivalent
Kas dan setara kas awal tahun	-	Cash and cash equivalents, beginning
Kas dan setara kan akhir tahun	1.125	Cash and cash equivalents, ending

Lihat Catatan atas Laporan Keuangan yang merupakan bagian tidak terpisahkan dari laporan keuangan secara keseluruhan

See the accompanying notes to financial statements which form an integral part of the financial statements

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 15 Februari 2015 sampai dengan 29 Februari 2016

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from February 15, 2015 until February 29, 2016

1. UMUM

1.a. Pendirian Perkumpulan Perludem

Yayasan Perkumpulan Untuk Pemilu dan Demokrasi (Perludem) didirikan pada tanggal 15 November 2011 untuk jangka waktu yang tidak ditentukan lamanya berdasarkan akta Nomor 279 dari Notaris Gunawan Budi Laksono, SH., M.Kn. Tertanggal 15 November 2011. Perludem Berkedudukan di Jl. Tebet Timur IVA No.1 Tebet Jakarta Selatan, Indonesia.

Maksud dan tujuan Perludem adalah bergerak di bidang sosial dan kemanusiaan. Di bidang sosial meliputi:

1. Mendirikan lembaga non formal, menyelenggarakan dan mendirikan lembaga pelatihan khusus, pelatihan khusus dan penyuluhan-penyuluhan dibidang pemilu dan demokrasi.
2. Mengembangkan dan mendirikan perpustakaan-perpustakaan, serta mengusahakan penerbitan penerbitan buku, majalah, bulletin brosur, dan lainnya yang dapat memberikan manfaat bagi masyarakat yang memerlukan.
3. Mengadakan kerjasama dengan badan-badan usaha pemerintah dan swasta didalam maupun luar negeri.
4. Usaha-usaha lain yang tidak bertentangan dengan pemerintah

Sedangkan di bidang kemanusiaan meliputi:

1. Melakukan pengkajian mengenai pemilu dan demokrasi
2. Memberikan pendidikan mengenai pemilu dan demokrasi
3. Memberikan pelatihan ke masyarakat mengenai pemilu dan demokrasi
4. Melakukan pemantauan pemilu dan demokrasi.

1. GENERAL

1. a. *Perludem Association Establishment*

Yayasan Perkumpulan Untuk Pemilu dan Demokrasi (Perludem) was established on November 15, 2011 for a period of unspecified length of time by deed No. 279 of Notary Laksono Budi Gunawan, SH., M.Kn. Dated 15 November 2011. The Society For Elections and Democracy (Perludem Foundation) Based in Head Office Jl. East Tebet IVA no.1 Tebet, South Jakarta, Indonesia.

The purpose and objectives in the field of social and humanitarian Perludem. In the field of social Covers:

1. *Establish non-formal institutions, organizes and establish specialized training institutes, specialized training and counseling in the field of elections and democracy.*
2. *Develop and establish libraries, and seeks the issuance of publishing books, magazines, brochures bulletins, and others who can provide benefits to people who need it.*
3. *Cooperate with government agencies and private enterprises within and outside the country.*
4. *Other attempts that do not conflict with the government.*

While the humanitarian field include:

1. *Conducting assessment of the elections and democracy.*
2. *Provide education about elections and democracy.*
3. *Provide training to the community about the elections and the democracy.*
4. *conduct monitoring elections and democracy.*

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 15 Februari 2015 sampai dengan 29 Februari 2016

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from February 15, 2015 until February 29, 2016

1. UMUM (Lanjutan)

Keanggotaan

Keanggotaan Perludem pada dasarnya bersifat sukarela dan terbuka bagi setiap individu maupun organisasi yang memiliki komitmen terhadap persoalan pemilu dan Demokrasi.

Mekanisme dan syarat keanggotaan diatur dalam Anggaran Rumah Tangga.

Organisasi

Perludem memiliki organ yang terdiri dari Pembina pengurus dan pengawas.

Sumber Keuangan

Perludem mempunyai kekayaan awal yang merupakan kekayaan pendiri yang dipisahkan berjumlah Rp. 10.000.000 (sepuluh juta rupiah)

Selain itu sumber keuangan Perludem diperoleh dari :

1. Sumbangan atau bantuan yang tidak mengikat.
2. wakaf.
3. Hibah
4. Hibah wasiat, dan
5. Perolehan lain yang tidak bertentangan dengan Anggaran Dasar Yayasan dan Peraturan perundang-undangan yang berlaku.

1. GENERAL (Continued)

Membership

Perludem membership is a voluntary membership and be opened for individual or organization who have same concerned to the issue of elections and democracy.

Mechanism and requirement of membership was regulated in Articles of Association.

Organization

Perludem has organ composed of Trustees administrators and supervisors.

Source of Financial

Perludem has initial wealth is the wealth founder separated amounted to Rp.10,000,000 (ten million)

Furthermore Perludem financial resources obtained from:

1. *Donations or assistance that is not binding.*
2. *endowments.*
3. *Grant*
4. *Grant probate, and*
5. *Another acquisition that does not conflict with the Articles of Association Foundation and the legislation in force*

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 15 Februari 2015 sampai dengan 29 Februari 2016

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from February 15, 2015 until February 29,
2016

1. UMUM (Lanjutan)

Perubahan Anggaran Dasar

Perubahan Anggaran Dasar dilakukan di dalam Rapat Pembina.

Perubahan Anggaran Dasar dapat dilakukan apabila disetujui oleh sekurang-kurangnya 2/3 dari pembina yang menghadiri Rapat Pembina.

Pembubaran

Perkumpulan Perludem dapat dibubarkan jika diusulkan oleh minimal 2/3 (dua per tiga) dari jumlah anggota yang disampaikan secara tertulis yang disertai dengan alasan-alasan yang jelas, dan disahkan dengan keputusan Rapat Umum Anggota.

Apabila Perkumpulan PERLUDEM dibubarkan maka semua asset/harta kekayaannya (setelah diaudit) akan dihibahkan kepada Lembaga yang memiliki komitmen yang sama terhadap pemilu dan demokrasi.

Tata cara penghibahan harta kekayaan akan diatur di dalam Anggaran Rumah Tangga.

Pembina, Pengawas dan Pengurus

Berdasarkan Akta Pendirian Perkumpulan Untuk Demokrasi dan Pemilu Nomor 279 dari Notaris Gunawan Budilaksono, SH., M. Kn. tertanggal 15 November 2011, susunan Pembina, Pengawas dan Badan Pengurus Perkumpulan Untuk Pemilu dan Demokrasi untuk pertama kalinya akan dipimpin dan dijalankan oleh :

1. GENERAL (Continued)

Changes in Statutes of Association

Changes in Statutes of Association is done in builder Meeting.

Changes in Statutes of Association could be done if minimum 2/3 of members are approved in builder Meeting.

Dissolving

Association of Perludem can be dissolved if it is proposed by minimum of 2/3 (two third) number of members in written with clear reasoning, and validated by Member General Meeting.

If Association of PERLUDEM was dissolved, all of its assets and properties will be donated to Organization that have same commitment in electoral and democracy

Rules of Assets donation will be regulated in Article of Association.

Builder, Trustees and Board

Based on the deed of establishment of the Perkumpulan Untuk Pemilu dan Demokrasi (Perludem) No. 279 of Notary Budilaksono Gunawan, SH., M.Kn. dated November 15, 2011, formation of Board of Ethics and Board of Management for the first time will be executed by :

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 15 Februari 2015 sampai dengan 29 Februari 2016

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from February 15, 2015 until February 29, 2016

1. UMUM (Lanjutan)

Pembina dan pengawas

Pembina Didik Supriyanto

Pengawas Topo Santoso, SH.MH

Badan Pengurus

Direktur Eksekutif Titi Anggraini

Deputi Direktur Internal Rahmi Sosiowati

Bendahara Irmalidarti

Board of Ethics

Coordinator

Supervisor

Board of Management

Executive Director

Deputy Director Internal

Finance Officer

1. GENERAL (Continued)

1.b. Program Constructing Inclusive Electoral Legal Reform In Indonesia Grantor

Perludem telah membuat kesepakatan dengan International Foundation for Electoral System (IFES) yaitu mengenai penggantian biaya operasional kegiatan CIERI untuk periode 15 Februari 2015 sampai dengan 29 Februari 2016, melalui surat perjanjian kerjasama No. 7060661/DFAT Agreement No. 70830 tanggal 25 February 2015.

Tujuan Proyek

Tujuan Di bawah DFATD-Kanada dan DFAT-Australia didanai memajukan Proses Pemilihan dan Demokrasi Program (AEPD), tiga tujuan utama adalah; 1) untuk memperkuat kerangka hukum pemilu; 2) untuk meningkatkan keterlibatan masyarakat dalam pengembangan kerangka hukum pemilu diperkuat; dan 3) untuk meningkatkan hubungan masyarakat sipil untuk masalah pemilu dan reformasi hukum pemilu. IFES akan bekerja dengan Perkumpulan Pemilu dan Demokrasi (Perludem) untuk mencapai tiga tujuan tersebut di bawah perjanjian subaward reformasi hukum Pemilihan Inclusive.

Estimasi biaya untuk program rumah pemilu sesuai dengan perjanjian kerjasama antara PERLUDEM dan IFES adalah sebesar **874,239 USD** untuk pembiayaan proyek periode 15 Februari 2015 sampai dengan 29 Februari 2016.

1.b. Constructing Inclusive Electoral Legal Reform In Indonesia Program Grantor

Perludem has made agreement with the International Foundation for Electoral Systems (IFES) regarding replenishment costs of operational activities of the CIERI for the period February 15, 2015 until February 29, 2016. through agreement No. 7060661/DFAT Agreement No. 70830 dated February 25, 2015.

Project Objective

Under the DFATD-Canada and DFAT-Australia funded advancing the Electoral Process and Democracy (AEPD) program, three main objective are ; 1) to strengthen the electoral legal framework; 2) to increase public involvement in the development of a strengthened electoral legal framework; and 3) to increase civil society's connection to election issues and electoral legal reform. IFES will work with Perkumpulan Pemilu dan Demokrasi (Perludem) to accomplish these three objective under the Inclusive Electoral legal reform subaward agreement.

Estimated cost for the program in accordance with the house election cooperation agreement between Perludem and IFES amounted to **874,239 USD** for financing period February 15, 2015 until February 29, 2016.

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 15 Februari 2015 sampai dengan 29 Februari 2016

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE ELECTORAL
LEGAL REFORM IN INDONESIA
PROGRAM**

For the period from February 15, 2015 until February 29, 2016

2. IKHTISAR KEBIJAKAN AKUNTANSI

a. Laporan Keuangan

Laporan Keuangan organisasi disajikan dalam Rupiah penuh disusun atas dasar akrual dengan konsep nilai historis. Laporan arus kas disajikan menggunakan metode tidak langsung (indirect method).

b. Periode Laporan

Periode laporan atas laporan keuangan yaitu dari tanggal 15 Februari 2015 sampai dengan 29 Februari 2016.

c. Pengakuan Penerimaan

Sumbangan dibukukan berdasarkan penerimaan kas.
Penerimaan dibukukan berdasarkan penyerahan jasa kepada pemberi kerja. Pengakuan disesuaikan dengan masa manfaatnya (dasar akrual).

d. Penerimaan dan Pengeluaran

Seluruh dana yang diterima serta bunga bank dicatat sebagai penerimaan dan seluruh biaya program serta biaya administrasi bank dicatat sebagai pengeluaran.

e. Nilai Tukar

Transaksi Rupiah dicatat dalam mata uang rupiah. Setiap transaksi dalam mata uang asing dikonversi dengan nilai tukar pada hari dimana terjadinya transaksi. Kurs untuk kas dan setara kas pada tanggal 29 Februari tahun 2016 Adalah USD 1= RP 13,395.

2. ACCOUNTING POLICY

a. Financial Statement

Organization's financial report presented in full Rupiah is prepared on the accrual basis with the concept of historical value. The report on cash flow is prepared with the indirect method.

b. Report Period

Report period of the financial statement from February 15, 2015 up to February 29, 2016.

c. Recognition of Receipt

*Contribution is entered on the basis of cash receipt.
Receipt is entered on the basis of delivery of service to employer.
Burden is recognized in accordance with the period of utilization (accrual basis).*

d. Receipt and Expenditure

All funds received, and bank interest was recorded as receipt then all program and bank administration were recorded as expenditure.

e. Exchange Rate

Financial Transactions were recorded in rupiah currency. Every transactions in foreign currency were converted with exchange rate at the day of the transaction occurred. Rates for cash and equivalent at February 29th 2016 is USD 1= RP 13.395.

**2. IKHTISAR KEBIJAKAN AKUNTANSI
(Lanjutan)**

f. Aset Tetap

Aset tetap dicatat sesuai dengan harga perolehan. Penyusutan atas aset tetap dihitung berdasarkan metode garis lurus basis (straight line method).

Beban pemeliharaan normal dibebankan pada laporan aktivitas tahun berjalan, sedangkan perbaikan penambahan, pemugaran, perluasan, dan lain-lain yang menambah masa manfaat atau kapasitas aset dikapitalisasi.

g. Aset Neto

Jumlah bersih dari pendapatan atas biaya selama tahun pelaporan disajikan sebagai aset neto. Perkumpulan menyajikan hibah atau wakaf dalam bentuk kas atau aktiva lain-lain sebagai sumbangan terikat jika hibah atau wakaf tersebut diterima dengan persyaratan yang membatasi penggunaan aktiva tersebut. Jika pembatasan dari penyumbang telah kadaluarsa, yaitu pada saat masa pembatasan telah berakhir atau pembatasan tujuan telah dipenuhi, aktiva bersih terikat temporer digolongkan kembali menjadi aktiva bersih tidak terikat dan disajikan dalam laporan aktivitas sebagai aktiva bersih yang dibebaskan dari pembatasan.

Organisasi menyajikan hibah atau wakaf berupa tanah, bangunan dan peralatan sebagai sumbangan tidak terikat kecuali jika ada pembatasan yang secara eksplisit menyatakan tujuan pemanfaatan aset tersebut dari penyumbang. Hibah atau wakaf untuk aset tetap dengan pembatasan eksplisit yang menyatakan tujuan pemanfaatan aset tersebut dan sumbangan berupa kas atau aset lain yang harus digunakan untuk memperoleh aset tetap disajikan sebagai sumbangan terikat.

2. ACCOUNTING POLICY (Continued)

f. Fixed Assets

Assets are expressed on the basis of the acquisition price. Depreciation on assets is constantly calculated on the basis of straight line method by estimating the period of utilization.

The normal maintenance burden is charged to the report on-going activity, while the repair, addition, rehabilitation, expansion, etc which increase the period of utilization or capacity of assets are capitalized.

g. Net Assets

The net balance of income against expenses during the year is accumulated as fund balance. The organization presents grant or wakaf in the forms of cash or other assets as a committed contribution, if the grant or wakaf is received with the condition which restricts the use of funds (the assets). if the restriction of the contribution has expired, namely at the time the period of the restriction has ended or the restriction of the goal has been met, the temporary committed fund balance (net assets) is regrouped into the uncommitted fund balance (net assets) and presented in the report on activities as the fund balance (net assets) which is exempted from restriction.

The organization present grant or wakaf in the form of land, building and equipment as uncommitted contribution, except if there is a restriction which explicitly states the goal of the utilization of the assets from contributor. The grant or wakaf for fixed asset with explicit restriction stating the goal of utilization of the asset and the contribution in the form of cash or other assets which must be used to acquire fixed asset, are presented as committed contribution.

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

3. KAS DAN SETARA KAS

	Per 29 Februari 2016 As at February 29, 2016
Kas	-
Jumlah Kas	-
Bank :	
Bank Mandiri AC. 124-00-0661189-2 IDR	1.125
Jumlah bank	1.125
JUMLAH KAS & SETARA KAS	1.125

3. CASH AND CASH EQUIVALENT

Cash on hand	
Total Cash	
Bank :	
Bank Mandiri AC. 124-00-0661189-2 IDR	
Total cash in bank	
TOTAL CASH AND CASH EQUIVALENTS	

4. UANG MUKA & BIAYA DIBAYAR
DIMUKA

	15 Februari 2015 s/d 29 Februari 2016/ February 15, 2015 until February 29, 2016
Uang Muka & Biaya Dibayar Dimuka	10.634
JUMLAH UANG MUKA DAN BEBAN DIBAYAR DIMUKA	10.634

4. ADVANCES & PREPAID EXPENSES

Advances & Prepaid expenses	
TOTAL ADVANCES AND PREPAYMENTS	

5. LIABILITAS LANCAR

	Per 29 Februari 2016 As at February 29, 2016
Pinjaman dari institusi	251
JUMLAH LIABILITAS LANCAR	251

5. CURRENT LIABILITIES

Loan from institution	
TOTAL CURRENT LIABILITIES	

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

6. ASET NETO

6. NET ASSETS

Per 29 Februari 2016
As at February 29, 2016

Terikat Temporer
Program Constructing Inclusive Electoral
Legal Reform in Indonesia

11.508

Temporary Restricted
Constructing Inclusive Electoral Legal
Reform in Indonesia Program

Jumlah Terikat Temporer

11.508

Total Temporary Restricted

7. DANA DARI GRANTOR

7. FUND FROM GRANTOR

15 Februari 2015 s/d
29 Februari 2016/
February 15, 2015 until
February 29, 2016

International Foundation for Electoral
System (IFES)

282.425

International Foundation for Electoral
System (IFES)

JUMLAH

282.425

TOTAL

8. PENGELUARAN PROGRAM

8. PROGRAM EXPENDITURES

15 Februari 2015 s/d
29 Februari 2016/
February 15, 2015 until
February 29, 2016

PENGELUARAN PROGRAM:

PROGRAM EXPENDITURES:

TENAGA KERJA DAN TUNJANGAN

LABOUR AND BENEFITS

Tenaga Kerja

Labour

Asisten Rumah tangga Kantor
Manager Keuangan, Irma Lidarti
Asisten Admin
Asisten Kantor

2.656
1.634
1.144

Home Office Assistance
Irma Lidarti, Finance Manager
Admin Assistant
Office Assitant

Jumlah dipindahkan

5.434

Amount carried forward

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

8. PROGRAM EXPENDITURE (Continued)

Jumlah pindahan	5.434	Amount brought forward
Kerangka Hukum Pemilihan - Program Inisiatif Hukum Omnibus		Electoral Legal Framework- Omnibus Law Initiative Program
Manajer Program (Kantor Sekretariat), Lia Wulandari	8.988	Lia Wulandari, Program Manager (Secretariat Office)
TBD, Finance Officer (Secretariat Office)	2.388	TBD, Finance Officer (Secretariat Office)
TBD, Legal Drafting Assistant (Secretariat Office)	8.940	TBD, Legal Drafting Assistant (Secretariat Office)
Office Assistant (Secretariat Office)	2.288	Office Assistant (Secretariat Office)
Security (Secretariat Office)	4.370	Security (Secretariat Office)
Program Portal Rumah Pemilu		Rumah Pemilu/Election Portal Program
Project Manajer, Titi Anggrain	13.074	Titi Anggraini, Project Manager
Staff Keuangan, Ari DK	4.086	Ari DK, Finance Officer
TBD, Staff Web IT	6.537	TBD, Web IT Officer
TBD, Pimpinan Redaksi	5.720	TBD, Editor-in-Chief
TBD, Editor	4.903	TBD, Editor
TBD, Reporter Nasional	8.988	TBD, National Reporter
TBD, Reporter Berita Lokal	4.086	TBD, Local News Reporter
TBD, Staff Media Sosial	4.903	TBD, Social Media Officer
TBD, Spesialis Data	4.086	TBD, Data Specialist
TBD, Kolektor Data	2.860	TBD, Data Collector
TBD, Penerjemah	7.354	TBD, Translator
TOTAL TENAGA KERJA	99.004	TOTAL LABOR

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

Tunjangan

Asisten Rumah tangga Kantor

Manager Keuangan, Irma Lidarti	246
Asisten Admin	152
Asisten Kantor	106

**Program Inisiatif Hukum Omnibus
- Kerangka Hukum Pemilihan**

Manajer Program (Kantor Sekretariat), Lia Wulandari	834
TBD, Finance Officer (Secretariat Office)	474
TBD, Legal Drafting Assistant (Secretariat Office)	910
Office Assistant (Secretariat Office)	212
Security (Secretariat Office)	424

**Program Portal Rumah
Pemilu**

Project Manajer Program Portal Rumah Pemilu, Titi Anggraini	1.213
Staff Keuangan Program Portal Rumah Pemilu, Ari DK	379
TBD, Staff Web IT	606
TBD, Pimpinan Redaksi	531
TBD, Editor	455
TBD, Reporter Nasional	834
TBD, Reporter Berita Lokal	379
TBD, Staff Media Sosial	455
TBD, Spesialis Data	379
TBD, Kolektor Data	265
TBD, Penerjemah	682

TOTAL TUNJANGAN **9.536**

**TOTAL TENAGA KERJA DAN
TUNJANGAN** **108.540**

8. PROGRAM EXPENDITURES (Continued)

Fringe Benefit

Home Office Assistance

Irma Lidarti, Finance Manager
Admin Assistant
Office Assistant

**Electoral Legal Framework-
Omnibus Law Initiative Program**

Lia Wulandari, Program Manager
Electoral Legal Framework
TBD, Finance Officer Electoral
Legal Framework
TBD, Legal Drafting Assistant
(Secretariat Office)
Office Assistant (Secretariat Office)
Security (Secretariat Office)

**Rumah Pemilu/Election Portal
Program**

Titi Anggraini, Project Manager
Election Portal Program
Ari DK, Finance Officer Rumah
Election Portal Program
TBD, Web IT
TBD, Editor-in-Chief
TBD, Editor
TBD, National Reporter
TBD, Local News Reporter
TBD, Social Media
TBD, Data Specialist
TBD, Data Collector
TBD, Translator

TOTAL BENEFITS

TOTAL LABOR AND BENEFITS

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

8. PROGRAM EXPENDITURES (Continued)

**KONSULTAN (Lokal, Layanan
Profesional)**

**CONSULTANTS (Local, Professional
Services)**

Konsultan Lokal

Local Consultant

**Program Inisiatif Hukum Omnibus
- Kerangka Hukum Pemilihan**

**Electoral Legal Framework-
Omnibus Law Initiative Program**

Didik Supriyanto, Pakar Pemilihan
Umum 12.257
TBD, Rekanan Drafter Hukum 6.809
TBD, Drafter Hukum Senior 1.992
Pengamat 6.128

Didik Supriyanto, National Election
Expert
TBD, Legal Drafting Associate
TBD, Senior Legal Drafter
Observer

**Program Portal Rumah
Pemilu**

**Rumah Pemilu/Election Portal
Program**

TBD, Konsultan Penilaian Website -
TBD, Konsultan Desain Visual Website -
TBD, Programmer Website -
TBD, Konsultan Media Sosial 394
TBD, Konsultan VPS -
TBD, Konsultan Pengembangan
Sistem, Instalasi & Infrastruktur 7.507

TBD, Website Assessment Consultant
TBD, Web Visual Design Consultant
TBD, Web Programmer
TBD, Social Media Consultant
TBD, VPS Consultant
TBD, System Development and
Installation and Infrastructure
Consultant

**Jasa Profesional
(Non-program)**

**Professional Services
(Non-programatic)**

TBD, Jasa Profesional -
Pemeliharaan Website -
Jasa Profesional - Evaluasi &
Monitoring, Rahmi Sosiawati 1.294
TBD, Jasa Profesional - Audit
Tahunan -

TBD, Prof Service - Website
maintenance
Rahmi Sosiawati, Prof Service -
Monitoring and Evaluation
TBD, Prof Service - Annual Audit

TOTAL KONSULTAN

36.382

TOTAL CONSULTANTS

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

**MEBEL DAN PERALATAN (Dibawah
\$5.000)**

**Program Inisiatif Hukum
Omnibus - Kerangka Hukum
Pemilihan**

**Pembelian Mebel (Meja Kerja,
Kursi & Meja)***

Meja Ruang Meeting	993
Kursi Ruang Meeting	690
Kursi Asisten Kantor & Kamanan	-

Kursi - Staff	322
Meja - Staff	859
Staff - drawer	268
Lemari File	268
Meja - Keamanan	-
Lemari - Dapur	-
Mesin Kopi	122
Dispenser	115
Perabot Dapur	244
Meja Makan & Kursi - Dapur	58

Pembelian Peralatan*

Komputer	978
Notebook	2.675
Telepon & Mesin Fax	316
Mesin Printer	281
Router Wi-Fi	343
Kamera Digital	449
Perekam Suara Digital	199
Scanner	99

Peralatan Untuk Ruang Meeting

LED TV 32"	115
Webcam HD	26
Proyektor	372
Kabel VGA (1.5 m and 10 m)	4
Kabel HDMI	3
Layar	58
Air Conditioner (AC)	678
Sewa Peralatan (mesin fotocopy kecil)	535

Jumlah dipindahkan

11.070

8. PROGRAM EXPENDITURES (Continued)

**FURNITURE AND EQUIPMENT
(Below \$5000)**

**Electoral Legal Framework-
Omnibus Law Initiative
Program**

**Furniture Purchase (e.g. Desk,
Chair, and tables)***

Meeting room table
Meeting room chairs
Office Assistant and Security - chairs

Staff - chairs

Staff - desk

Staff - drawer

Filing cabinet

Security - desk

Pantry - cupboard

Coffee machine

Water dispenser

Pantry Furnishings

Pantry - dining table and chairs

Equipment purchase*

Computer

Notebook

Telephones and fax machine

Printer machine

Internet Wireless Router

Digital Camera

Digital Recorder

Scanner

Equipment for the meeting room

LED TV 32"

Webcam HD

Projector

VGA Cable (1.5 m and 10 m)

HDMI Cable

Screen

Air Conditioner (AC)

Equipment rental (small photocopy machine)

Amount carried forward

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

8. PROGRAM EXPENDITURES (Continued)

Jumlah pindahan 11.070

Amount brought forward

Program Portal Rumah Pemilu

**Rumah Pemilu/Election Portal
Program**

Pembelian Peralatan

Equipment purchase

Clip-on mic (Krezt DTD 37 HL) -
Hard Disk External (Seagate 1 Tb) 68
Baterai Kamera (Baterai Isi Ulang
SONY) -
Powerbank (Sony CP-B20 20000
mAh) -
Kamera (HDR-PJ340) -
Sony 32GB Micro SD Card -
Server Live Streaming 613
Telestream Wirecast Pro -

Clip-on mic (Krezt DTD 37 HL)
External hard disc (Seagate 1 Tb)
Camera battery (Rechargeable
Battery Pack Sony)
Powerbank (Sony CP-B20 20000
mAh)
Camera (HDR-PJ340)
Sony 32GB Micro SD Card
Server Live Streaming
Telestream Wirecast Pro

TOTAL MEBEL DAN PERALATAN

11.751

**TOTAL FURNITURE AND
SUPPLIES**

**KOMODITAS (Pemakaian
Berdasarkan Program)**

COMMODITIES (Programatic Usage)

Percetakan

Printing

Dummy Teks Hukum -
Dummy Narasi Hukum 441
Jurnal 7.594

Dummy Legal Text
Dummy Legal Narrative
Journal

**TOTAL KOMODITAS(Pemakaian
Berdasarkan Program)**

8.035

**TOTAL COMMODITIES
(Programatic Usage)**

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from February 15, 2015 until February 29,
2016 (In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

BEBAN KANTOR

Home Office*

Sewa Kantor	2.426
Perbaikan & Pemeliharaan	563
Keperluan	925
Komunikasi	1.425
Internet	935
Peralatan Kantor	1.877
Transportasi	2.559
Iuran	450
Pengiriman & Penanganan	3

**Kantor Sekretariat (Kantor
Reformasi Hukum Pemilu)**

Sewa Kantor	25.364
F & E Perbaikan & Pemeliharaan	555
Keperluan	2.142
Komunikasi	779
Internet	1.244
Peralatan Kantor	2.775
Transportasi	1.293
Iuran	379

TOTAL BEBAN KANTOR

45.696

8. PROGRAM EXPENDITURE (Continued)

OFFICE EXPENSES

Home Office*

Office Rent
Repairs & Maintenance
Utilities
Communication
Internet
Office Supplies
Transportation
Subscription
Shipping & Handling

**Secretariat Office (Electoral
Legal Reform Office)**

Office Rent
F & E Repairs/Maintenance
Utilities
Communication
Internet
Office Supplies
Transportation
Subscription

TOTAL OFFICE EXPENSES

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

BEBAN ACARA KHUSUS Perjalanan
ke 3 Provinsi (Medan, Semarang,
Makassar)

Program Inisiatif Hukum
Omnibus - Kerangka Hukum
Pemilihan

Lokakarya Multi-stakeholder (Kegiatan 1.1.2)	
Refreshments	172
Honorarium Komite Pengarah	1.764
Pertemuan Sub Komite (8 Sub- Committees) (Kegiatan 1.2.1)	
Refreshments	1.954
Honorarium Narasumber	14.127
Sidang Paripurna Sesi Pertengahan Komite pengarah (Kegiatan 1.2.2)	
Refreshments	169
Honor Komite Pengarah	1.836
Seminar Komite Pengarah (konsinyering) (Kegiatan 1.2.4)	
Paket Pertemuan (Tempat dan Akomodasi)	5.095
Honor Komite Pengarah	2.729
Diskusi Media (Kegiatan 2.2.1)	
Refreshments	2.982
Honorarium Narasumber	321
Pertemuan Advokasi - Dengan DPR, Tim Ahli DPR, dan MOHA (Kegiatan 2.2.2)	
Refreshments	2.057
Honorarium Narasumber	588
Seminar Inisiatif Hukum Omnibus	
Paket Meeting	5.147
Honorarium Narasumber	365
Transport Narasumber	116
Desain & Penyusunan Undangan	173
Percetakan Undangan	57
Pos & Kurir	19
Percetakan backdrop & banner	94
Rapat Komite Pengarah	
Refreshment	533
Fee Komite pengarah	6.628

Jumlah dipindahkan

46.925

8. PROGRAM EXPENDITURES (Continued)

SPECIAL EVENTS EXPENSES
Travel to 3 provinsi (Medan,
Semarang, Makassar)

Electoral Legal Framework-
Omnibus Law Initiative

Multi-stakeholder Workshop (Activity 1.1.2)	
Refreshments	
Steering Committee honorarium	
Sub-Committee Meetings (8 Sub- Committees) (Activity 1.2.1)	
Refreshments	
Resource Person Honorarium	
Steering Committee Midway Plenary Session (Activity 1.2.2)	
Refreshments	
Steering Committee honorarium	
Steering Committee Seminar (konsinyering) (Activity 1.2.4)	
Meeting Package (Venue and accommodations)	
Steering Committee honorarium	
Media Discussion (Activity 2.2.1)	
Refreshments	
Resource Person Honorarium	
Advocacy Meeting - with DPR, Expert Team of DPR, and MOHA (Activity 2.2.2)	
Refreshments	
Resource Person Honorarium	
Seminar Omnibus Law Initiatives	
Meeting Package	
Honorarium for resource person	
Transport for resource person	
Design and layout invitation	
Printing Invitation	
Postage & Courier	
Printing backdrop & banner	
Steering Committee Meeting	
Refreshment	
Steering Committee fee	

Amount carried forward

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

8. PROGRAM EXPENDITURES (Continued)

Jumlah pindahan

46.925

Amount brought forward

Pemantauan Sengketa Pilkada di
Mahkamah Konstitusi
Pelatihan
Refreshment
Transportasi Pengamat
Diskusi Medis
Refreshment
Honorarium Narasumber
Pengawasan
Transportasi Pengamat

53

-

-

-

-

-

Pemantauan Sengketa Pilkada di
Mahkamah Konstitusi
Training
Refreshment
Transportation for Observer
Medis Discussion
Refreshment
Honorarium for resource person
Monitoring
Transportation for Observer

Program Portal Rumah Pemilu

**Rumah Pemilu/Election Portal
Program**

Penghargaan - Citizen Journalism
(Kegiatan 3.2.1)
Penghargaan untuk kuis Twitter
(Kegiatan 3.2.2)
Pelatihan Jurnalistik di Kampus
(Kegiatan 3.2.3)
Paket Pertemuan
Fee Narasumber Lokal
Peralatan Training
Fee Notulis
Fee Panitia Lokal
Sewa LCD
Laporan Berkala Kampus (Kegiatan
3.2.4)
Training Jurnalistik di Yogyakarta
Kontributor Jurnalistik Lokal di
Provinsi

367

111

170

54

-

-

-

194

229

Awards - Citizen Journalism (Activity
3.2.1)
Award for Twitter quiz (Activity 3.2.2)
Conducting journalistic training in
campus (Activity 3.2.3)
Meeting Package
Local resource person fee
Training Kits
Notetaker fee
Local committee fee
LCD Rent
Newsletter Campus (Activity 3.2.4)
Journalistic Training in Yogyakarta
Local journalist contributor in
provinces

TOTAL BEBAN ACARA KHUSUS

48.103

**TOTAL SPECIAL EVENTS
EXPENSES**

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA**

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
**NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM**

For the period from February 15, 2015 until February 29,
2016 (In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

**PERJALANAN (Penerbangan,
Transport Lokal, Belanja Harian,
Lainnya)**

**Penerbangan Domestik (pulang
pergi)**

Prof. Saldi Isra, Pertemuan Komite
Pengarrah (Padang-Jakarta)

886

Prof. Ramlan Surbakti, Pertemuan
Komite Pengarah (Surabaya-Jakarta)

255

Training Jurnalistik di Yogyakarta

383

Training Jurnalistik di Jember

-

Training Jurnalistik di Banda Aceh

-

Training Jurnalistik di Medan

587

APF Travel untuk Kholil (Jakarta -

Kuala Lumpur - Jakarta)

244

Kemah Akbar - Biaya Penerbangan

(Jakarta - Makassar - Jakarta)

704

Per Diem and Accomodation

Lokakarya Multi-stakeholder (1) -

Belanja Harian di Lokasi

54

Lokakarya Multi-stakeholder (1) -

Akomodasi

-

Sidang Paripurna Sesi Pertengahan

(2) - Belanja Harian di Lokasi

-

Sidang Paripurna Sesi Pertengahan

(2) - Akomodasi

-

Seminal Komite Pengarah (1) -

Belanja Harian di Lokasi

-

Training Jurnalistik (5) - Belanja

Harian di Lokasi

420

Training Jurnalistik (5) - Akomodasi

321

APF Travel - Akomodasi

239

APF Travel - Belanja Harian

356

Belanja Harian untuk Konsinyering

2.441

Belanja Harian untuk Pertemuan

Komite Pengarah

202

Akomodasi untuk Komite Pengarah

183

Kemah Akbar - Belanja Harian

154

Kemah Akbar - Akomodasi

72

Jumlah dipindahkan

7.499

8. PROGRAM EXPENDITURES (Continued)

**TRAVEL (Airfare, Local Transport,
Per Diem, Other)**

Domestic Airfare (roundtrip)

Prof. Saldi Isra, Steering Committee
meetings (Padang-Jakarta)

Prof. Ramlan Surbakti, Steering
Committee meetings (Surabaya-
Jakarta)

Journalistic training in Yogyakarta

Journalistic training in Jember

Journalistic training in Banda Aceh

Journalistic training in Medan

APF Travel for Kholil (Jakarta -

Kuala Lumpur - Jakarta)

Kemah Akbar - Airfare (Jakarta -

Makassar - Jakarta)

Per Diem and Accomodation

Multi-stakeholder workshop (1) - Per
diem in location

Multi-stakeholder workshop (1) -
Accommodation

Midway plenary session (2) - Per
diem in location

Midway plenary session (2) -
Accommodation

Steering Committee seminar (1) -
Per diem in location

Journalistic trainings (5) - Per diem
in location

Journalistic training (5) -
Accommodation

APF Travel - Accomodation

APF Travel - Perdiem

Perdiem for Konsinyering

Perdiem for Steering Committee
Meeting

Accommodation for Steering
Committee Meeting

Kemah Akbar - Perdiem

Kemah Akbar - Accomodation

Amount carried forward

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
CATATAN ATAS LAPORAN KEUANGAN
PROGRAM CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA

Periode 15 Februari 2015 sampai dengan 29 Februari 2016
(Dalam USD)

Perkumpulan Untuk Pemilu Dan Demokrasi (Perludem)
NOTES TO FINANCIAL STATEMENTS
CONSTRUCTING INCLUSIVE
ELECTORAL LEGAL REFORM IN
INDONESIA PROGRAM

For the period from February 15, 2015 until February 29,
2016 (In USD)

8. PENGELUARAN PROGRAM (Lanjutan)

Jumlah pindahan	7.499
Lokakarya Multi-stakeholder (1) - tunjangan transportasi	77
Sidang Paripurna Sesi Pertengahan (2) - tunjangan transportasi	-
Seminar Komite Pengarah (1) - tunjangan transportasi	-
Pertemuan Advokasi (15) - tunjangan transportasi	2.393
Training Jurnalistik (6) - tunjangan transportasi	288
APF Travel - Transportasi	84
Fee Visa	191
Transportasi Darat untuk Konsinyering	1.061
Pertemuan Komite Pengarah - tunjangan transportasi	108
Kemah Akbar - Transport Lokal	88
TOTAL PERJALANAN	11.789

BEBAN LANGSUNG LAINNYA
Administrasi Umum (Admin Bank,
Materai, Buku-Cek, etc.)
Terjemahan (Program Inisiatif
Hukum Omnibus Law)

TOTAL BEBAN LANGSUNG LAINNYA	621
TOTAL PENGELUARAN	270.917

8. PROGRAM EXPENDITURES (Continued)

Amount brought forward
Multi-stakeholder workshop (1) - transport allowance
Midway plenary sessions (2) - transport allowance
Steering Committee seminar (1) - transport allowance
Advocacy meetings (15) - transport allowance
Journalistic training (6) - transport allowance
APF Travel - Transport Visa Fee
Land transport for Konsinyering
Steering Committee meeting - transport allowance
Kemah Akbar - Local transport
TOTAL TRAVEL

OTHER DIRECT EXPENSES
General Administration (Bank
charge, stamp, cheque -book, etc.)
Translation (Omnibus Law Initiative
Program)

TOTAL OTHER DIRECT EXPENSES
TOTAL EXPENDITURE